



NOTTINGHAM CITY COUNCIL
AREA 8 COMMITTEE

Date: Wednesday, 13 June 2018

Time: 6.30 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Governance Officer: Phil Wye **Direct Dial:** 0115 8764637

- 1 APPOINTMENT OF CHAIR**
- 2 APPOINTMENT OF VICE CHAIR**
- 3 APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTEREST**
- 5 MINUTES** 3 - 12
Of the meeting held on 14 February 2018, for confirmation.
- 6 AREA COMMITTEE COMMUNITY REPRESENTATIVES** 13 - 20
Report of the Director of Community Protection
- 7 NEIGHBOURHOOD POLICING UPDATE**
Verbal update
- 8 WARD REPORTS** 21 - 56
Report of the Director of Community Protection
- 9 NOTTINGHAM CITY HOMES UPDATES AND APPROVALS** 57 - 82
Report of the Chief Executive of Nottingham City Homes
- 10 PROPOSAL FOR A SCHEME OF ADDITIONAL LICENSING FOR
HOUSES IN MULTIPLE OCCUPATION** 83 - 98

Joint report of the Corporate Director Corporate Director for Development and Growth and the Corporate Director for Commercial and Operations

- 11 SECTION 106 FUNDING FOR PARKS & OPEN SPACES IN AREA 8** 99 - 102
Joint report of the Director of Neighbourhood Services and the Corporate Director for Commercial and Operations.
- 12 CLIFTON TOWN CENTRE UPDATE**
Verbal update by Mark Armstrong, Town Centre Co-ordinator
- 13 UPDATES AND ITEMS OF GOOD NEWS FROM COMMUNITY REPRESENTATIVES**
- 14 AREA CAPITAL REPORT** 103 - 110
Report of the Director of Community Protection
- 15 WARD COUNCILLOR BUDGET** 111 - 122
Report of the Director of Community Protection
- 16 MEETING DATES FOR THE 2018/19 MUNICIPAL YEAR**
To agree to meet on the following Wednesdays at 6.30pm:
12 September 2018 (Clifton Cornerstone)
12 December 2018 (Loxley House)
13 March 2019 (Clifton Cornerstone)

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

AREA 8 COMMITTEE

MINUTES of the meeting held at Clifton Cornerstone, Southchurch Drive, Clifton, Nottingham on 14 February 2018 from 6.30 pm - 8.27 pm

Membership

Present

Councillor Corall Jenkins (Chair)
Councillor Josh Cook (Vice Chair)
Councillor Michael Edwards
Councillor Chris Gibson
Councillor Nicola Heaton
Councillor Andrew Rule
Councillor Steve Young

Absent

Councillor Pat Ferguson

Colleagues, partners and others in attendance:

Clare Ashton	- Good Companions
Sgt Nigel Bradley	- Nottinghamshire Police
Chris Brummitt	- Meadows Partnership Trust
Prairie Bryant	- Neighbourhood Development Officer
James Dymond	- Parks Development Manager
Isabell Edis	- New Meadows Tenants & Residents Association
Miriam Gifford	- Bridges Community Trust
Jonathan Hughes	- Friends of Victoria Embankment
Jane Jeoffrey	- Queens Walk Community Association
Rupinder Kooner	- Senior Community Protection Officer
Colin Mackie	- Silverdale Community Association
Ian Malcolm	- Clifton Advice Centre
Les Michalak	- Clifton Advice Centre
Will Morritt	- City Housing Manager, Nottingham City Homes
Roy Nettleship	- Carter's Educational Foundation
Rob Percival	- Area Planning Manager
Mr J Potter	- Ward Resident
Terry Regan	- Meadows Association of Diabetics
Pat Rice	- Clifton Village Residents Association
Parbinder Singh	- Neighbourhood Development Officer
Toni Smithurst	- Area Housing Manager, Nottingham City Homes
Margaret Spencer	- OMTRA
Roger Steel	- Wilford Community Group
Cherry Underwood	- NOSF / Renewal Trust
Phil Wye	- Governance Officer

45 APOLOGIES FOR ABSENCE

Councillor Pat Ferguson – unwell

Mary Daley
Abdul Ghaffar
Richard Gutteridge
Donna Lawton
Ed Peterson
Pat Nicholson
Dee Whitworth

46 DECLARATIONS OF INTEREST

None.

47 MINUTES

The Committee confirmed the minutes of the meeting held on 15 November 2017 as a correct record and they were signed by the Chair.

48 AREA COMMITTEE COMMUNITY REPRESENTATIVES

The Chair of the Committee agreed that this item, although not on the agenda, could be considered as a matter of urgency in accordance with Section 100B(4)(b) of the Local Government Act 1972.

RESOLVED to formally note the appointment of Area Community Representatives from the Bridge Ward to the Area Committee for the 2017/18 municipal year:

Organisation	Name
New Meadows Tenants & Residents Association	Isabell Edis
Meadows Association of Diabetics	Terry Regan

49 CLIFTON ADVICE CENTRE

Ian Malcolm informed the Committee that the Clifton Advice Centre is celebrating 25 years of service. The Centre originally opened in 1993 at Donington Road, to provide free, independent, impartial and confidential advice to the residents of Clifton, Silverdale and Wilford. It has since moved to Green Lane Community Centre, and then again to Clifton Cornerstone. Last year, the Centre advised approximately 900 clients, helped eligible clients obtain around £700,000 in welfare benefits and managed £360,000 of debt.

Ian thanked in particular Les Michalak, Nick Moss and Clare Ashton for their work over the years.

50 NEIGHBOURHOOD POLICING UPDATE

Sergeant Nigel Bradley, Nottinghamshire Police, updated the Committee verbally on policing issues in the Bridge, Clifton North and Clifton South wards. Crime in Clifton

has remained at the same level to the previous year, whilst in the rest of the city it has risen.

Rupinder Kooner, Senior Community Protection Officer (CPSO), updated the Committee verbally on Community Protection in the Bridge, Clifton North and Clifton South wards. CPOs now have more powers to issue notices for fly-tipping. Since November, CPOs have issued 63 Fixed Penalty Notices, carried out 12 dog operations, and dealt with 111 reports of graffiti. There will be dog-chipping events in March, and CPOs will be present at Light Night.

RESOLVED to thank Sergeant Bradley and Rupinder for the information provided.

51 NOTTINGHAM CITY HOMES

a NOTTINGHAM CITY HOMES UPDATES AND APPROVALS (Agenda Item 6a)

Toni Smithurst, Area Housing Manager, Nottingham City Homes (NCH), introduced the report providing updates on key issues and themes which link back to local priorities and the strategic themes for NCH.

An appendix to the report provides details of a proposed RingGo parking scheme at Bridgeway Shopping Centre. Under the proposals, there would be a charge of £3 per day (after 2 free hours) in order to compete with city centre parking prices. It was stressed that this remains a proposal and is under consultation.

RESOLVED to

(1) note and comment on the update and performance information in appendices 1 and 2;

(2) note the allocation of funds for 2017/18 detailed below:

Ward	Actual budget	Schemes approved	Schemes committed	Remaining budget
Bridge	£192,832.98	£0	£0	£192,832.98
Clifton South	£64,928.68	£500	£0	£51,928.68
Clifton North	£101,721.87	£0	£0	£101,721.87

(3) approve the Area Capital Programme funding requests set out below:

Address	Request	Cost
Lanthwaite Close	Contribution to Town Centre parking scheme to allow for inclusion of Lanthwaite Close and area in front of flats to be included.	£5,000.00
Holbrook Court	Contribution towards the improvement to the communal spaces at this complex.	£30,000.00
Barbury Drive (de-commit)	Funds towards the wider regeneration of this area of the ward were committed at	£12,500.00

	the last area committee but some of them are no longer required so can be decommitted.	
77-79 Glapton Lane	Gate to alleyway	£694.60
83-85 Glapton Lane	Gate to alleyway	£694.60
21-26 Fallow Close	Railings and gates to the area around the communal areas	£694.60
96-98 Bridgnorth Drive	Gate to alleyway	£694.60
60-62 Bridgnorth Drive	Railings and gates around the communal area of the flats.	£6033.00
18-20 Midhurst Way	Gate to alleyway	£694.60
36 Midhurst Way	Railings and gates around the communal area of the flats.	£2565.00
36 Midhurst Way	Gate to alleyway	£694.60
29 Hervey Green	Gate to alleyway	£694.60
Fallow Close	Contribution to the wider parking scheme	£30,000.00
Crammond Close	Boundary and improvements to the fronts and rears, and canopy upgrades	£25,000.00
Kirkby Gardens, Ryland Gardens, Bruce Close	New metal knee rail fencing to be installed	£62,051.00

b AREA CLUSTER MEETINGS - HOUSING REPORT OF CITY HOUSING MANAGERS (Agenda Item 6b)

Will Morritt, City Housing Manager, Nottingham City Homes, presented the report sharing an overview of Area Cluster review meetings which took place in September, October and November 2017 and providing additional feedback on additional questions asked by Councillors.

RESOLVED to thank Will for the information provided.

52 AREA 8 WARD REPORT

Prairie Bryant, Neighbourhood Development Officer, introduced the report focussing on current priorities and issues facing the wards with Area 8 and giving details of forthcoming events and activities.

RESOLVED to note the progress on ward priorities and other supporting information including the issues being addressed by each Neighbourhood Action Team, and upcoming opportunities for citizens to engage.

53 HOUSEHOLD PERSONALISED TRAVEL PLANNING PROJECT

Jennie Maybury, Principal Transport Planner, delivered a presentation on the Project which will be delivered in selected areas of the city, including Silverdale, Ruddington Lane, and The Meadows around Trent Bridge. Jennie highlighted the following:

- (a) the Project is funded by the Department for Transport through the Nottingham Derby Access Fund, and is aimed at households with higher than average car

ownership in areas of poor air quality;

- (b) this is part of a wider package supporting people to make low carbon travel choices working with communities and businesses;
- (c) the Project will be promoted initially through posters and social media, followed by postcards delivered to all households about visits in their area. A trained team of travel advisors will visit each house to talk about travel needs and produce a bespoke travel information pack, including incentive and exclusive special offers;
- (d) there will be follow-up 6 months later to see whether people have changed their travel behaviour;

It was raised that the NCT number 11 bus is an essential service for the Meadows area but requires support as it is not being used enough, so this should be promoted as a travel option.

RESOLVED to thank Jennie for the information provided.

54 PARKS AND OPEN SPACES

a NOTTINGHAM OPEN SPACES FORUM (NOSF) (Agenda Item 9a)

Cherry Underwood, Renewal Trust, introduced the report explaining the role and purpose of the NOSF, highlighting the following:

- (a) NOSF is an independent charity which brings together Friends of groups, other volunteers, community gardeners, partner organisations and other stakeholders to create a support network;
- (b) government funding for parks and open spaces has been cut nationally by 92% and this continues to decrease;
- (c) the NSOF will support groups in cumbersome activity such as obtaining insurance for events, and grants for work.

RESOLVED to note the contents of the report and endorse the work of the NOSF.

b PARKS AND OPEN SPACES AREA INVESTMENT PLANS (Agenda Item 9b)

James Dymond, Parks and Open Spaces Development Manager, introduced the report summarising the investment needed into sites to bring them up to Green Flag standard in the future.

Additional suggestions for inclusion raised by Committee members included:

- a Multi-Use Games Area (MUGA) at Arkwright Walk;
- restoration of metal railings at the junction of Meadows Way and London Road;
- improvements at Ruddington Lane park;

- a playground at Barbury Drive.

James welcomed the suggestions and clarified that nothing can be committed without secure funding.

RESOLVED to

- (1) endorse the investment to guide the future development of the city's parks and open spaces;**
- (2) endorse the use of £37,122.13 Section 106 funding from the development at Norwich Union House (reference 15/00951/PFUL3) for improvement works at the Victoria Embankment memorial gardens.**

55 SOUTHERN GATEWAY DEVELOPMENTS

Rob Percival, Area Planning Manager, delivered a presentation to the Committee on the range of developments planned for the area between the City Centre and the Meadows, known as the Southern Gateway. Rob highlighted the following:

- (a) the area around Broadmarsh and the station will be transformed with new vehicle routes and pedestrianisation. Major developments in the area include redevelopment of the Broadmarsh shopping centre, a new bus station and multi-storey car park, and a new college building;
- (b) Nottingham is in need of more grade A office accommodation, and development is proposed on Station Street and at Unity Square;
- (c) residential schemes are proposed or under construction at the former Hicking Pentecost site on Crocus Street, on Summer Leys Lane, the Creswell site on Crocus Street, the former petrol station site on London Road and on the river frontage off Meadow Lane;
- (d) the area is designated for mixed use, so could include residential, office, leisure or hotel usage;
- (e) there is an aim for all development to be of a high quality and for local existing residents, such as those in the Meadows, to be fully engaged;

The following points were raised during the discussion which followed:

- (f) there is no final detail on the location of bus stops after the Broadmarsh area is pedestrianised, but the Highways Team is developing the roadspace;
- (g) connections between this area and the Meadows will be crucial, and the new residents should be encouraged to use local businesses such as shops in the area rather than the city centre;
- (h) Section 106 funding from developments can only be used for affordable housing, education and open spaces, and must be directly linked to the development. However, funding may be available for schemes such as public realm

improvements in the Meadows;

- (i) a new hotel would be welcome in the area;
- (j) new developments will be mindful of important views of the Castle Rock from the area;
- (k) each development is considered on its own merits regarding affordable housing provision so will vary from development to development. This could be part of the development itself being affordable or Section 106 contributions towards affordable housing elsewhere;

Some Community Representatives were wary of the height of the proposed new developments, and a lack of parking provision.

RESOLVED to

- (1) thank Rob for the information provided;**
- (2) request an update at a future Committee if required.**

56 AREA CAPITAL FUND - 2017/18 PROGRAMME

Parbinder Singh, Neighbourhood Development Officer, introduced the report providing the Committee with latest spend proposals under the Area Capital Fund including highways, traffic and safety and public realm.

RESOLVED to

- (1) note the monies available to Bridge, Clifton North and Clifton South wards as outlined below:**

Bridge	
2017-18 LTP allocation	£53,200
2017-18 Public Realm allocation	£31,900
Public Realm carried forward from 2016-17	£688
Total available 2017-18 ACF	£85,788
Less LTP schemes	-£53,200
Less Public Realms schemes	-£32,588
Remaining available balance	£0
LTP element remaining	£0
Public Realm element remaining	£0
Clifton North	
Total decommitted	£82
2017-18 LTP allocation	£47,500
2017-18 Public Realm allocation	£28,500
Total available 2017-18 ACF	£28,500
Less LTP schemes	-£47,582
Less Public Realms schemes	-£27,049

Remaining available balance	£1,451
LTP element remaining	£0
Public Realm element remaining	£1,451
Clifton South	
2017-18 LTP allocation	£25,232
LTP carried forward from 2016-17	£6,619
2017-18 Public Realm allocation	£36,000
Total available 2017-18 ACF	£102,519
Less LTP schemes	-£66,519
Less Public Realms schemes	-£56,150
Decommitted funds	+£25,232
Remaining available balance	£5,082
LTP element remaining	£0
Public Realm element remaining	£5,082

(2) approve the programme of schemes for Bridge, Clifton North and Clifton South wards as outlined below:

Bridge LTP schemes

Location	Type	Date prioritised	Estimate	Details
Bridge Ward	Resurfacing	1 February 2018	£37,373	Resurfacing works on carriageway/footpaths at identified locations across the ward.
Bridlesmith Gate	Road safety	19 January 2018	£1,900	Install bollards to protect pedestrians and property from vehicle movement.
Meadows give way markings	Road safety	19 January 2018	£1,700	Implement give way markings on Green Street, Wilford Crescent East and Felton Road

Bridge Public Realm schemes

Location	Type	Date prioritised	Estimate	Details
Bridge Ward	Resurfacing	1 February 2018	£12,588	Resurfacing works on carriageway/footpaths at identified locations across the ward.

Clifton North Public Realm schemes

Location	Type	Date prioritised	Estimate	Details
Coronation Avenue	Road safety	12 January 2018	£2,754	Replacement and reinstatement of wooden bollards on Coronation Avenue to

				protect pedestrians adjacent to school.
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Clifton South LTP schemes

Location	Type	Date prioritised	Estimate	Details
Glapton Lane	Footpath	12 January 2018	£27,342	Resurface footpath on Glapton Lane.
Green Lane	Study	November 2017	£10,000	Feasibility study to evaluate options associated with removing or modifying traffic calming along Green Lane.

Clifton South Public Realm schemes

Location	Type	Date prioritised	Estimate	Details
Glapton Lane fencing	Road safety	2 February 2018	£15,729	Replace existing logs with permanent fencing to protect green areas and pedestrians at school entrance.
Glapton Lane	Footpath	12 January 2018	£1,002	Resurface footpath on Glapton Lane.
Green Lane	Lighting	18 December 2017	£6,000	Modification to allow Christmas decorations on 12 columns on Green Lane.

57 WARD COUNCILLOR BUDGET

Prairie Bryant, Neighbourhood Development Officer, introduced the report advising the Committee of the use of delegated authority by the Director of Community protection for those projects funded by Ward Councillor budgets.

RESOLVED to note the actions agreed by the Director of Community Protection in respect of projects and schemes within the Bridge, Clifton North and Clifton South wards as detailed below:

Bridge ward	Schemes to be de-committed	Councillor(s)	Amount (total)	
	YCYV Dragons Den underspend	Cllrs Edwards & Heaton	£135.00	
	Balance brought forward 2017/18		£7,296.00	
	Allocation 2017/18		£10,000.00	
	Total available allocation		£17,296.00	
	Total de-committed		£135.00	
	Total allocated at 23/01/2018		£12,831.00	
	Total unallocated at 23/01/2018		£4,465.00	
Clifton	Date	Scheme	Councillor(s)	Amount

North ward	approved			(total)
	27/10/2017	NG11 Foodbank – breakfast with santa	Cllrs Cook, Ferguson & Rule	£400.00
	27/10/2017	Spring bulb planting 2	Cllr Cook	£240.00
	27/11/2017	Clifton North Christmas trees	Cllr Ferguson	£2,950.00
	01/12/2017	Silverdale-planters display at Monksway shops	Cllr Ferguson	£750.00
	19/12/2017	St Wilfrid's church – tables and chairs	Cllrs Cook, Ferguson & Rule	£1,549.00
	Balance brought forward 2017/18			£11,817.00
	Allocation 2017/18			£15,000.00
	Total available allocation			£26,817.00
	Total allocated at 17/01/2018			£16,058.00
	Total unallocated at 17/01/2018			£10,759.00
Clifton South ward	Date approved	Scheme	Councillor(s)	Amount (total)
	28/11/2017	Nottingham Music Hub	Gibson & Jenkins	£165.00
	Balance brought forward 2017/18			£3,123.00
	Allocation 2017/18			£15,000.00
	Total available allocation			£18,123.00
	Total allocated at 23/01/2018			£8,915.00
	Total unallocated at 23/01/2018			£9,209.00

Area 8 Committee – Bridge, Clifton North & Clifton South – 13 June 2018

Title of paper:	AREA COMMITTEE COMMUNITY REPRESENTATIVES	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Bridge, Clifton North & Clifton South
Report author(s) and contact details:	Heidi May Head of Neighbourhood Management 07983 718859 heidi.may@nottinghamcity.gov.uk Abdul Ghaffar Neighbourhood Development Officer – Bridge Ward 0115 8761319 abdul.ghaffar@nottinghamcity.gov.uk Parbinder Singh 0115 878 6244 Neighbourhood Development Officer – Clifton North parbinder.singh@nottinghamcity.gov.uk Prairie Bryant Neighbourhood Development Officer – Clifton South 0115 878 6243 prairie.bryant@nottinghamcity.gov.uk	
Other colleagues who have provided input:	None	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<input type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
The report invites the Area Committee to formally appoint Community Representatives from the Bridge, Clifton North, and Clifton South Wards onto the Area 8 Committee as required by the Terms of References for the Role of Area Committee Community Representatives.		
Local organisations are invited annually to nominate a representative to the Area Committee. The role of the community representative and the procedure for accepting nominations is outlined in Appendix 1.		
Recommendation(s):		
1	That the Area Committee formally notes the appointment of Area Committee Community Representatives from the Bridge, Clifton North, and Clifton South Wards as highlighted in Appendix 2 to the Area Committee for the municipal year 2018/2019.	

1 REASONS FOR RECOMMENDATIONS

- 1.1 The Council's constitution requires Area Committees to formally confirm Community Representatives at the start of the municipal year and encourage citizens living in the ward to become involved in democratic decision making process alongside Councillors.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Each year the Area Committee invited nominations from relevant groups and organisations and appoints representatives from the wards. Nominations are attracted from groups that are active in the area, but there is also the need to ensure that the Committee reflects the views of all sectors of its community.
- 2.2 The role of Community Representatives on an Area Committee has been designed to bring citizens living in the area in question into the democratic decision making process alongside Councillors.
- 2.3 The revised Terms of Reference for the Role of Area Committee Community Representatives includes guidance on the selection and role of the Community Representative and is designed to help achieve reflective representation of the ward.
- 2.4 The Council's constitution requires Area Committees to confirm community representatives at the start of each municipal year, normally a meeting in May, and the Neighbourhood Development Officers have been liaising with local community groups in advance of this meeting.
- 2.5 Nomination forms were sent out, along with Terms of Reference for the Role of Area Committee Representatives, to groups and organisations on the basis that it provides a geographical representation of the ward.
- 2.6 Completed nomination forms and expression of interest for Community Representatives onto the Area 8 Committee for the municipal year 2018/19 were received from groups and community organisations and these are listed in Appendix 2.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 N/A

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 None

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

6.1 N/A

7 EQUALITY IMPACT ASSESSMENT

7.1 Has the equality impact of the proposals in this report been assessed?

No

An EIA is not required because:

The report does not contain proposals or financial decisions.

Yes

Attached as Appendix x, and due regard will be given to any implications identified in it.

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 None

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The Role of Community Representatives

- You will be encouraged to act as an ambassador for the Area Committee to help to raise the profile of the work done by the Area Committee.
- You should attend all Area Committee meetings, events, training etc wherever possible.
- If you cannot attend the meetings try to find someone who will cover for you.
- You should represent the views of residents and of your group or community who live and work in the area.
- You will be encouraged and entitled to speak on all items discussed at Area Committee meetings.
- Events and training will be held for you to give you the confidence and knowledge to be actively involved within the Area Committee. We will ask you what training and events you would like.
- You will be invited to put forward items for discussion at the Area Committee meetings. You will need to do this at least 3 weeks before the date of the meeting.
- You will be encouraged to tell us when things are not running well.
- You will find it much easier to fulfill your role if you have read the reports before the meeting and, if possible, had a chance to discuss the report with your community group. Everyone will benefit from this as it allows the community representatives to play a much more active role and makes for a more effective and informed contribution to discussions and debate.
- Most importantly, any relevant information should be passed back to your community group to any local friends, neighbours or colleagues. None of the information made available during the meetings are secret or confidential.
- One of the biggest challenges for the Area Committee is to keep people informed. Your agreement to pass on information, display and distribute any publicity material in community venues and promote involvement in the work of the Area Committee and to take an active role in local community consultations is appreciated.

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Appendix 2

<u>Organisation</u>	<u>Name</u>
New Meadows Tenants & Residents Association	Isabell Edis (Bridge)
Old Meadows Tenants & Residents Association	Margaret Spencer (Bridge)
The Bridges Community Trust	Miriam Gifford (Bridge)
Meadows Association of Diabetics	Terrance Regan (Bridge)
Meadows Dance & Social Group	Mary Daly (Bridge)
Queens Walk Community Association	Jane Jeffrey (Bridge)
Arkwright Meadows Community Gardens	Dee Whitworth (Bridge)
Meadows Muslim Centre	Basheer A Latif (Bridge)
Friends of Victoria Embankment	Sarah Jordan (Bridge)
Silverdale Community Association	Colin Mackie (Clifton North)
Wilford Community Group	Roger Steel (Clifton North)
Clifton Community Association	Robert Moseley (Clifton North)
Carters Educational Foundation	Roy Nettleship (Clifton North)
Good Companions	Clare Ashton (Clifton South)
Clifton Donation Group	Maria Watson (Clifton South)
Clifton Advice Centre	Ian Malcolm (Clifton South)
Barton Lane Community Association	Tracy Osborne (Clifton South)
Clifton Village Residents Association	Pat Rice (Clifton South)

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AREA 8 COMMITTEE – 13 June 2018

Title of paper:	Ward Reports	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Bridge, Clifton North, and Clifton South
Report author(s) and contact details:	Abdul Ghaffar, Neighbourhood Development Officer – Bridge Ward 0115 876 1319 – abdul.ghaffar@nottinghamcity.gov.uk Parbinder Singh, Neighbourhood Development Officer – Clifton North Ward 0115 878 6244 – parbinder.singh@nottinghamcity.gov.uk Prairie Bryant, Neighbourhood Development Officer – Clifton South Ward 0115 8838468 – prairie.bryant@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Heidi May, Head of Service Heidi.may@nottinghamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)		
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		X
Schools		
Planning and Housing		
Community Services		X
Energy, Sustainability and Customer		
Jobs, Growth and Transport		X
Adults, Health and Community Sector		X
Children, Early Intervention and Early Years		X
Leisure and Culture		X
Resources and Neighbourhood Regeneration		X
Summary of issues (including benefits to citizens/service users):		
This report focusses on current priorities and issues facing the three wards within Area 8 and gives details of forthcoming events and activities. It also highlights the latest issues now being addressed through regular Neighbourhood Action Team (NAT) meetings.		
Recommendation(s):		
1	To note the progress on Ward priorities and other supporting information including the issues being addressed by each Neighbourhood Action Team, and upcoming opportunities for citizens to engage (Appendix 1, 2, & 3)	

1 REASONS FOR RECOMMENDATIONS

- 1.1 Each Ward has agreed priorities which link to the City Council’s current ambitions contained in the latest City Council Plan 2015 - 19. Actions for each priority are developed and led by appropriate service teams and partnerships. These priorities are updated for each Area Committee, taking into account discussions at NAT meetings and various groups and activities involving Councillors, residents, and local groups.

- 1.2 The events and activities detailed in the report take account of the work undertaken by Neighbourhood Development Officers (NDOs), with partner organisations, within the wards. It shows a range of activity in place across neighbourhoods to improve social cohesion and tackle priorities at a ward and area level.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Each Ward manages a set of priorities and key issues through regular meetings of the NAT. These meetings are led by Neighbourhood Development Officers (NDOs) and supported by core partners including: Nottingham City Homes (NCH), Neighbourhood Policing, Community Protection, Early Help, City Services/Waste Management, Fire and Rescue Services, Employment and Skills, and Health.
- 2.2 Ward Councillors are also invited to participate in these meetings.
- 2.3 Ward priorities are identified through a range of sources including: Citizens, Councillors, Partners, and Officers and current issues will be updated for each area committee.
- 2.4 Area Committee Chairs will be invited to review the latest Ward Reports to ensure that the format is accessible for Councillors and community representatives and that there is sufficient consistency across all areas.
- 2.5 The current individual Ward priorities, Key Issues, and Opportunities for Engagement for Bridge, Clifton North, and Clifton South are shown in Appendices 1, 2, and 3 respectively and will be updated for each Area Committee.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 None

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 None

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

- 6.1 None

7 EQUALITY IMPACT ASSESSMENT

7.1 An EIA is not required as this is not a new or changing policy, service or function. Appendix 1 and 2 highlights forthcoming opportunities for citizens to engage in events and activities in their neighbourhoods

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 None

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Appendix 1 - Ward Priorities

Bridge

Safer Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Drugs – Dealing, users, discarded needles and syringes	<p>Hotspots checked daily by CPO's and any needles or other drug paraphernalia is reported for removal</p> <p>High vis patrols at known hotspots Current Hotspots:</p> <ul style="list-style-type: none"> • Toll Bridge • St Saviour's Gardens • Arkwright Stores • Phone boxes at Holgate, Toll Bridge and Bridgeway Centre • Lammas Gardens • Cavan Court • Queens Walk • Bridgeway Centre • Walkway between Portland Leisure Centre and Greenfields School • Waterway House (car park)– Waterway Street <p>3G camera installed at Cavan Court – Reduction in incidences since camera has been in place</p> <p>3G camera locations for June will be Lammas Gardens and walkway at rear of Portland Leisure Centre</p>	<p>Police / CP</p> <p>NM/CP/NCH</p> <p>NM/CP/Police</p>

	<p>Additional drugs funding was provided and as a result both high visibility patrols, overt and covert operations have taken place, throughout the whole area. This was an intelligence exercise which is now being developed for future warrants to be executed</p> <p>An Operation took place in April targeting all the offenders currently wanted across the south. 21 addresses were visited across the South and 6 arrests were made</p> <p>The Bridgeway Centre has a problem solving plan still in place targeting drug dealing and ASB. High visibility patrols conducted, intelligence gathered and being analysed. Local businesses visited</p> <p>There has been an increase in knife crime and assaults, targeted around the Bridgeway Centre and Arkwright Walk. Additional patrol plans have been put in place and there has been additional support from the Knife Crime Team, Neighbourhood support Units and Response officers. As a result the following has been achieved:</p> <ul style="list-style-type: none">• 55 – High visibility patrols in and around the Bridgeway centre from 04/04 to the present date• 11 – Arrests made from as a result of pro-active patrols 3 KCT and 3 from NSU for multiple offences including Possession of offensive weapon, Possession with Intent to Supply Class A and B drugs and Theft from Motor Vehicle• 5 section 18(1) searches have been conducted linked to above arrests	
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	<ul style="list-style-type: none"> • 1 warrant executed – at one of the shops in the Bridgeway Centre, linked to the above arrests - investigation. CID, NSU supported by Beat Team • 3 further warrants executed at addresses suspected of the above offence - investigation. CID, NSU supported by Beat Team • As a result of the warrants Class A and B drugs have been recovered from addresses together with other drug paraphernalia • All the above arrested nominal remain on bail and have restrictions placed upon them • Property closure on Crammond Close (first of its kind across the Meadows) – Eviction of tenant • Target nominal arrested 31/05 for PWITS (possession with intent to supply) around 75 wraps Class A located following search - charged and remanded • Target nominal arrested 29/05 for PWITS following making off from police 40 wraps Class A recovered – awaiting forensics 	
<p>ASB – Damage, Bridgeway Centre, off road motorbikes</p>	<p><u>ASB</u></p> <p>High Visibility Policing in the area – providing reassurance to the community, targeting hot spots where youths congregate in order to disperse anti-social behaviour</p> <p>Community youth engagement with the Youth Club and KICKZ.</p>	<p>CP/ Police</p>

	<p>Regular Media updates have been placed on Facebook and Twitter providing the community with crime prevention advice and good result bulletins</p> <p>School visits and assemblies have taken place with talks around public safety.</p> <p>Presentation from our school liaison officer is being arranged relating to knife crime</p> <p>Regular walks conducted through the Bridgeway centre to address ASB and reassure MOP Main ASB Currently – Noise No main hotspots</p> <p>Since Dec - CPO's have issued 15 Community Protection warnings for a variety of ASB issues</p> <p>1 Community protection Notice issued</p> <p><u>Off road Bikes</u> No current issues with off road bikes</p>	
Speeding Cars – Meadows ring road, Robin Hood way, Embankment	A speed Operation is currently being drafted and to take place in May for the current hot spot areas	Police

Neighbourhood Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Fly Tipping	<p>Current hotspots are:</p> <ul style="list-style-type: none"> Bin opposite Glapton Road on Wilford Crescent West 	NAT / Neighbourhood Management Community

	<p>3G camera installed at light column next to bin on WCW for deterrent and Intel for prosecution</p> <ul style="list-style-type: none"> • 64 FPN's issued for a variety of environmental offences • 139 Fly Tips investigated between Feb 2018 and April 2018 <p>Proactively checking hot spots - Increased reporting through the radio control room</p> <p>Closer working with CP to remove fly tips sooner. E.g. Fly tip found at Portland Leisure centre, checked for evidence nothing found so removed</p> <p>Proactively checking needle hotspots i.e. Toll Bridge arches for needles – Reduced calls from CP about needles as Streetscene staff removing on a semi regular basis</p> <p>Legal notices to clear land – 22 statutory notices issued, all complied with</p>	Protection
Parking – Commuters, too close to junctions	Bus stops at Robin Hood Way now lined and protected Extended double lines at junctions on Robin Hood Way part of second phase of RPS – Consultation Feb – March 2018 – Implementation July 2018	Traffic & Safety
Discarded needles and syringes	Discarded needles and syringes reported for removal Intel shared with CP / Police and NAT Needle find data from Street Scene shared with partners Sites cleared of mess – Waterway House car park cleared of drug paraphernalia in early April	NM / CP

Families Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Detached youth work – Working with young people on streets, open spaces, parks		Children and Families Team
More activities for young people across The Meadows		
More to be done around mental health support for young people		

Health Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Community based "gateway" sports - table tennis, arm chair exercise classes and badminton, to run from the Meadows' Community Centres and green spaces	Chair based classes have been running from Briar Court NCH – welcoming participants from outside too. Terry from MADS has been to observe and brought participants	Sports & Leisure
To try to link anybody who attends sessions or create groups with the focus to educate and deliver healthy eating workshops or events, especially due to the concern about the increases in diabetes		
To create and lead inter-generational walks	Best Foot Forward walks have continued along Victoria	

across different times and days of the weeks, trying to educate "Healthy body and healthy mind"	Embankment on a Friday morning	
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Working Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead												
Continue Employment/ training support for all unemployed people but priority and 1-1 support to given to people with Multiple Complex Needs	<p>Volunteer Programme delivered and 7 volunteers completed, volunteers are completing additional training to enable work readiness and opportunities are being identified</p> <p>2 volunteer's programmes will be delivered by the Early Help Team a year</p> <p>The Bridges Community Trust are currently delivering on the following Employment Projects:</p> <p>YEI 18-29 Extension: This ends at the end of July 2018. At the end of April 18 (latest confirmed figures available) 186 participants had been engaged onto the project, with outcomes as follows:</p> <table border="1"> <thead> <tr> <th>Actual Completers as % of End of Apr 18 profile</th> <th>Actual Offers as % of end of Apr 18 profile</th> <th>Actual EET / Quals as % of end of Apr 18 profile</th> </tr> </thead> <tbody> <tr> <td>116%</td> <td>116%</td> <td>133%</td> </tr> <tr> <td><i>Profiled: 91</i></td> <td><i>Profiled:62</i></td> <td><i>Profiled:57</i></td> </tr> <tr> <td><i>Actual: 106</i></td> <td><i>Actual:72</i></td> <td><i>Actual:76</i></td> </tr> </tbody> </table> <p>GetAhead: This project started on 1st April 2018 and is open to anyone aged 16+, it is match funded with Area</p>	Actual Completers as % of End of Apr 18 profile	Actual Offers as % of end of Apr 18 profile	Actual EET / Quals as % of end of Apr 18 profile	116%	116%	133%	<i>Profiled: 91</i>	<i>Profiled:62</i>	<i>Profiled:57</i>	<i>Actual: 106</i>	<i>Actual:72</i>	<i>Actual:76</i>	<p>Early Help Team</p> <p>Bridges Community Trust</p>
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Based Grant Employment Element. Project targets are:

Output Indicator	Total	Male	Female
Participants	218	119	99
Unemployed, Including long term unemployed	163	90	73
Inactive	54	27	27
Participants over 50 years of age	48	26	22
Participants from ethnic minorities	33	12	21
Participants with disabilities	66	36	30
Participants without basic skills	38	21	17
Participants who live in a single adult household with dependent children	25	3	22
Results	Total	Male	Female
Unemployed participants into employment (including self-employment) on leaving	36	20	16
Inactive participants into employment or job search on leaving	18	9	9
Participants gaining basic skills	13	7	6
Participants with childcare needs receiving childcare support	9	1	8
Participants in employment, including self-employment, 6 months after leaving	12	7	5

At 30th April, we had 9 confirmed participants, 2 ahead of profile

Building Better Opportunities – Towards Work (Contract with Groundwork, ESF and Big Lottery Funded)

	<p>This contract is aimed at those aged 30+, and particularly, aged 50+</p> <p>This has been a very difficult contract with constant paperwork changes by the funders. This has been compounded by long term sick leave of the employment advisor. We have effectively started from scratch on this contract from March 2018, with 88 participants needing to be engaged by the end of 2018/early 2019. It is due to finish in October 2019, but there is talk of it being extended. This contract is failing City wide with all partners</p> <p>Currently we have 3 confirmed participants, with a further 5 at various stages of enrolment</p>	
Support for young people 16-18 into Training, apprenticeships and Employment (BCT does not currently receive funding to support this age group)	<p>The GetAhead Project covers this age group</p> <p>Futures (Aspire) no longer have funding to deliver services in schools</p>	<p>BCT</p> <p>Futures</p>
Additional support for people around benefit changes (Universal Credit role out)	Major concerns around Universal Credit, TBCT continue to refer clients to MAG if support is needed	MAG / NCH

Key current issues

Bridge Ward

- Drugs – High visibility patrols at known hotspots, execution of warrants and operations
- Increased patrols at known hotspots for discarded needles and syringes – Locations listed above under ward priority
- ASB and youth gathering at the Bridgeway Centre
- Fly tipping and side waste hotspots continue to be targeted – Bin at WCW opposite Glapton Road
- 3G cameras installed at Wilford Crescent West and Cavan Court – New locations for June move are Lammas Gardens and walkway at rear of Portland Leisure Centre
- Knife crime – Recent incidence across the Meadows

- Proposed new housing developments
- Parks development and security
- Parking consultation across The Meadows (phase 2) and Bridgeway Centre

Opportunities for citizens to engage – Delivered and forthcoming dates of events and activities

Bridge Ward

- Ward Walks –
 - Thursday 29th March 2018, 11.00am – Meeting point Portland Leisure Centre
 - Thursday 26th April 2018, 11.00am – Meeting point Meadows Children’s Centre car park
 - Thursday 31st May 2018, 11.00am – Meeting point Cliff Road / Canal Street junction
 - Thursday 28th June 2018, 11.00am – Meeting point Glapton Road / Bathley Street junction
 - Thursday 26th July 2018, 11.00am – Meeting point Queens Walk Community Centre car park
 - Thursday 27th September 2018, 11.00am – Meeting point Crammond Close – Old Police Station site
 - Thursday 29th November 2018, 11.00am – Meeting point One Stop Shop – Bridgeway Centre
- **Queens Walk Community Association meetings** – Last Monday of the month – 6.30pm
- **Youth Activity Review Meeting (Go Digit All) – Salvation Army** – Thursday 31st May 2018 – 3.00pm – 6.00pm
- **Public Meeting – Queens Walk Community Centre** – Friday 1st June 2018 – 6.00pm
- **Arkwright Meadows Community Gardens events:**
 - Spring event – Saturday 26th May 2018 - 12 – 4.00pm
 - Summer Event – Saturday 14th July 2018 - 12 – 4.00pm
 - Autumn Event – Saturday 20th October 2018 – 12 – 4.00pm

Riverside Festival: Friday 3rd – Sunday 5th August 2018

Bridges Community Trust Celebration Event: Saturday 28th July 2018 – 11am – 2.00pm

Nottingham Carnival: Sunday 12th August 2018 – 12 – 8.00pm

Week of Action: Monday 24th September – Sunday 30th September 2018

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Appendix 2 - Ward Report

CLIFTON NORTH

Safer Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
ASB across the estate linked to low-level crime (criminal damage etc.)	<ul style="list-style-type: none"> • Increase communication between services and residents through engagement events at Clifton Market and working with Neighbourhood Management. • NPT to hold street surgeries around the market from March 18 when weather improves. • Increased use of Facebook Twitter to engage community • CPO's have a priority patrol plan and officers regularly patrol all identified hotspots during peak ASB times. • High visibility patrols and intervention with younger groups 	Police
Increase in Neighbourhood Watch and Neighbourhood Alert	<ul style="list-style-type: none"> • Sharing Alerts with local residents • Police to reinvigorate Neighbourhood ALERT and increase FB and Twitter posts 	Police / NAT
Reduce number of Serious Acquisitive Offences (burglary, robbery & auto-crime)	<ul style="list-style-type: none"> • Intelligence lead operations, management of offenders, better liaison with the community. • Carry out specific Crime Prevention Events to increase awareness • Crime stable compared to 2016/17 Year to date. Police to continue to target acquisitive crime offending. 	Police

Groups of youths hanging around	<ul style="list-style-type: none"> • Raise awareness of services available for young people • NAT to meet with Bridges and Enthusiasm to drive additional Youth provision for Clifton. 	NAT
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Neighbourhood Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Parking issues	<ul style="list-style-type: none"> • Tackling on-going parking problems and construction of parking provision at Farnborough Road and Fallow Close– secured funding from Neighbourhood Improvement Programme. • Construction of parking bays at Smithy Close (commencing June 2018) • Clifton Grove Estate TRO – funding in place for estate wide parking restrictions, awaiting timescale for implementation • There are continuing issues around the schools particularly in Wilford but changes are happening to allow better enforcement. 	NAT / Neighbourhood Management
Litter, bulky waste, fly-tipping	<p>Fly-tipping hotspots being cleared and notices served on private land. Below activities took place in April 2018:</p> <ul style="list-style-type: none"> • 5 x FPNs issued by CPOs for Leaving Litter. • 2x Trade waste visits • 19 Graffiti actions • 22x untidy garden actions • 25x Fly Tipping actions 	Neighbourhood Management & Community Protection
Dog Fouling – Increase awareness on reporting and intelligence, removal of waste, deliver operations and enforce (FPN's) where possible	<ul style="list-style-type: none"> • Continue to target hot spot locations • 2 Dog Fouling Operations delivered 	NAT / Community Protection

Families Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
Increase usage of the kitchen at Clifton Young People Centre by the community	<ul style="list-style-type: none"> • The kitchen on all play and youth sessions (3 times a week) regularly by young people to prepare snack for sessions. Cooking activities take place with young people. • Healthy Lunch club running during the summer. • Tiny cooks' course has run – 12 parents attended the course. • 4-week course took place with the youth session to deliver a healthy cooking session. • Young people have experimented with cooking healthy chips and Crips by using vegetable's 	Community Family Support
Increase offer of Family Support 5-18 – through assessment in family support clinics	<ul style="list-style-type: none"> • Family Support clinics are offered across Meadows and Clifton. • Clinics are used to support family's needs and create action plans towards their success. A duty system continues to support this and families can access support 8-6pm Monday to Friday. • 	Community Family Support
Young people experience learning through themed project under the priority areas. Learning City, Increased Resilience, Healthy Minds	<p>The following projects have been delivered:</p> <ul style="list-style-type: none"> • Park gate 5-13yrs • 15/18 young people have taken part in a recycling project – under the priority area of Learning City • Clifton Young People Centre Play session 5-13yrs • 10/12 young people have taken part in a environment project – under the priority area of 	Community Family Support

	<p>Leaning City</p> <ul style="list-style-type: none"> • Young People have been supported to achieve AQA (accredited learning) in themes covering Learning City, Increased Resilience, and Healthy Minds. • 30 individuals have achieved an AQA from South 2 wards. 	
Open access session for under 5's increase attendance / reach to 80% of the community	<ul style="list-style-type: none"> • Quarter 1 79.3% reach. Reporting systems have changed reporting and the QTR figure is currently unavailable. In the period Jan-Mar 2018, the following groups had the following attendances. These were by number of attendees not individual's <p>Meadows PEEP - 38 – <i>interactive play make and take session</i> Rainbow Stripes – 296 - <i>live music session</i></p> <p>Clifton PEEP – 96 - <i>interactive play make and take session</i> Messy play – 274 – <i>messy play with a variety of activities</i></p>	Community Family Support
Open access session 5-19 to increase attendance / reach by 10% on 2015 baseline	<ul style="list-style-type: none"> • All schools in Clifton have received up to date timetables of activities to promote sessions. • Initiates have been put in place to increase attendance i.e.: free entry if you bring a friend. • Tuesday Youth Session has not increased attendance by 10%- an action plan is be developed 	Community Family Support

	<p>to increase attendance – i.e.: music session. There has been an increase in new registrations, with new young people attend however sustain contact has not been maintained. 25-30 regular attenders</p> <ul style="list-style-type: none"> • Thursday Youth Session has seen an increase of 10% - 15/18 young attending session.20-25 regular attenders 	
Clifton Central 'Flower' Park – development of the park to make it more accessible for families and children	<ul style="list-style-type: none"> • New children's playground now available • Official opening of held on 5th April 2017 • Formalise the Friends Group • Activities such as Teddy Bears Picnic helps to promote the park to all • Design & plans for new entrance to park • Secured Green Flag status for park at first attempt 	Parks / Neighbourhood Management

Health Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
<p>Encourage healthier lifestyles in the following:</p> <ol style="list-style-type: none"> 1. Obese Children 2. Mental Health 3. Smoking 4. Physical Activity 	<ul style="list-style-type: none"> • Development of Clifton parkrun at Clifton Playing Fields – regular weekly FREE 5k run/walk activity • Clifton parkrun was activated on 13th January 2018 and is available for all abilities to walk, jog or run on a weekly basis. Delivered by volunteers who ensure the parkrun is safe. In addition, a café is set-up in the pavilion, which provides a valuable social gathering for park runners and volunteers. 	<p>Health</p> <p>Neighbourhood Management</p>

- Age UK delivering Free walking group, Best Foot forward every Thursday from 17th May to 21st June 2018

Working Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead																				
Reduction in youth unemployment	<p>YEI 18-29 Extension: This ends at the end of July 2018. At the end of April 18 (latest confirmed figures available) 186 participants had been engaged onto the project, with outcomes as follows:</p> <table border="1"> <thead> <tr> <th>Actual Completers as % of End of Apr 18 profile</th> <th>Actual Offers as % of end of Apr 18 profile</th> <th>Actual EET / Quails as % of end of Apr 18 profile</th> </tr> </thead> <tbody> <tr> <td>116%</td> <td>116%</td> <td>133%</td> </tr> <tr> <td><i>Profiled: 91</i></td> <td><i>Profiled:62</i></td> <td><i>Profiled:57</i></td> </tr> <tr> <td><i>Actual: 106</i></td> <td><i>Actual:72</i></td> <td><i>Actual:76</i></td> </tr> </tbody> </table> <p>See GetAhead Project below; anyone who has not completed on YEI by the end of July can be re-engaged on the GetAhead Project</p>	Actual Completers as % of End of Apr 18 profile	Actual Offers as % of end of Apr 18 profile	Actual EET / Quails as % of end of Apr 18 profile	116%	116%	133%	<i>Profiled: 91</i>	<i>Profiled:62</i>	<i>Profiled:57</i>	<i>Actual: 106</i>	<i>Actual:72</i>	<i>Actual:76</i>	<p>NCC – Employment and Skills P BCT</p> <p>NCC</p>								
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Reduction in long-term unemployment	<p>GetAhead: This project started on 1st April 2018 and is open to anyone aged 16+, it is match funded with Area Based Grant Employment Element. Project targets are:</p> <table border="1"> <thead> <tr> <th>Output Indicator</th> <th>Total</th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr> <td>Participants</td> <td>218</td> <td>119</td> <td>99</td> </tr> <tr> <td>Unemployed, Including long term unemployed</td> <td>163</td> <td>90</td> <td>73</td> </tr> <tr> <td>Inactive</td> <td>54</td> <td>27</td> <td>27</td> </tr> <tr> <td>Participants over 50 years of age</td> <td>48</td> <td>26</td> <td>22</td> </tr> </tbody> </table>	Output Indicator	Total	Male	Female	Participants	218	119	99	Unemployed, Including long term unemployed	163	90	73	Inactive	54	27	27	Participants over 50 years of age	48	26	22	<p>NCC – Employment and Skills P BCT</p>
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Participants who live in a single adult household with dependent children	25	3	22

Results	Total	Male	Female
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Participants gaining basic skills	13	7	6
Participants with childcare needs receiving childcare support	9	1	8
Participants in employment, including self-employment, 6 months after leaving	12	7	5

At 30th April, we had 9 confirmed participants, 2 ahead of profile.

Unfortunately, there is no bursary funding for the GetAhead project.

Building Better Opportunities – Towards Work
(Contract with Groundwork, ESF and Big Lottery Funded)

	<p>This contract is aimed at those aged 30+, and particularly, aged 50+</p> <p>This has been a very difficult contract with constant paperwork changes by the funders. This has been compounded by long-term sick leave of the employment advisor. We have effectively started from scratch on this contract from March 2018, with 88 participants needing to be engaged by the end of 2018/early 2019. It is due to finish in October 2019, but there is talk of it being extended. This contract is failing with all partners.</p> <p>Currently we have 3 confirmed participants, with a further 5 at various stages of enrolment.</p> <p>We continue to deliver from Clifton Library on Monday, Tuesday and Wednesday morning. We are finding that many of our participants are from Clifton and we may have to increase adviser time spent in Clifton in the near future. This is being monitored and will be reviewed at the end of May 2018</p>	
Reduction in Financial exclusion	<p>Universal Credit is still a major concern.</p> <p>Clients are referred to the local Advice Groups for help when necessary.</p>	NCC – Employment and Skills P MPT
Engagement in local schools	<p>The Futures Aspire Programme is no longer being delivered in Schools.</p> <p>Under ABG, Summerwood Community Gardens are working with Farnborough and Emmanuel Academy's running a mentoring programme for young people with</p>	NCC – Employment and Skills Aspire (Futures) NCH

	<p>learning/behavioural difficulties. This is a 6-week programme for a limited number of young people identified by the schools.</p> <p>Due to the costs of delivering targeted Youth Work, Enthusiasm will not be delivering any targeted work this year. Previously, they have been able to contribute additional funding to their ABG Grant, but this is no longer the case.</p> <p>As Area Lead, TBCT has £61K for Youth Activities for the whole of Area 8 for the year. Targeted provision can cost from £2K to £10K plus per young person. Young Persons Panel and Louise Graham have been advised of this decision.</p> <p>The Voluntary and Community Sector cannot pick up the major cuts to statutory provision under the NCC Budget Cuts.</p>	<p>BCT</p> <p>Summer wood Community Gardens</p> <p>Enthusiasm Trust</p>
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Key current issues

- Vehicle Crime (criminal damage to cars and theft from vehicles)
- Graffiti issues
- Dog Fouling continues to be an issue
- General cleansing of subways in the area

Opportunities for citizens to engage – forthcoming dates of events and activities.

- Wilford Community Group meeting – Third Monday of each month at the Barn in the Ferry Public House at 7.30pm

- Silverdale Community Association meetings – Second Tuesday of each month at 2pm
- Clifton Community Centre meetings – Third Tuesday of each month at 7pm
- Silverdale LAG meeting – Silverdale Community Centre, October 2018 at 7pm (date to be confirmed)

- Clifton North Ward Councillors Cook, Ferguson & Rule Ward Walks: *dates to be finalised*

- **Picnic in the Park** – Tuesday 14th August 2018, 11am to 3pm, Clifton Playing Fields, Farnborough Road
- **Teddy Bears Picnic** – Wednesday 22nd August 2018, 12 noon to 3pm, Clifton Central ‘Flower’ Park
- **Ruddington Lane Family Funday** – Tuesday 28th August 2018, 2pm to 4pm, Ruddington Lane Park
- **Clifton parkrun** – every Saturday morning, 9am, Clifton Playing Fields, Farnborough Road

Appendix 3 – Clifton South Ward Report

Neighbourhood Nottingham

Priority	Progress since last area committee (February 2018)	Lead
Residential Parking Issues	<ul style="list-style-type: none"> • Survey completed in Summer 2017 to prioritise areas • Funding approved for Town Centre parking scheme through the Neighbourhood Improvement Programme to address commuter parking in residential areas. Initial consultation on proposed scheme to take place in Summer 2018 with completion expected before March 2019 • Continued monitoring on Green Lane and surrounding streets to determine if parking issues are caused by Glapton School or Nottingham Trent University. • Work is on going with NTU to raise awareness of the impact of parking in communities. • Continued issues around schools, CERT is continuing to enforce these areas where possible. • Parking hotspots (where enforceable restrictions already exist) currently being monitored are: <ul style="list-style-type: none"> ○ Glapton Lane ○ Donnington Road ○ Southchurch Drive ○ Farnborough Road 	Neighbourhood Management / CERT
Litter, Fly-tipping & other untidy areas	<ul style="list-style-type: none"> • Fly-tipping hotspots being cleared and notices served on private land to ensure these are cleared. • In April, the following activities were carried out by Community Protection: <ul style="list-style-type: none"> ○ 7x FPNs issued by CPOs for Leaving Litter. ○ 1x Trade waste visits ○ 10x Graffiti actions ○ 16x untidy garden actions 	Neighbourhood Management / Community Protection / City Services

	<ul style="list-style-type: none"> ○ 45x Fly Tipping actions • Fly-tip and Litter hotspots include: <ul style="list-style-type: none"> ○ Rear of Holy Trinity Shops ○ Rear of Main Shops <ul style="list-style-type: none"> ▪ Work is continuing to take place to find a long-term solution as this is private land. ○ Yewdale Close ○ Hodgkin Close ○ Ridgmont Walk 	
Dog Fouling - Increase awareness on reporting and intelligence, removal of waste, deliver operations and enforce through Fixed Penalty Notices where possible	<ul style="list-style-type: none"> • There was a decrease in dog fouling in April 2018 with 90 reports. • 2 Dog Fouling Operations were carried out since Feb 2018, but no FPNs were issued as a result. • Hotspots include <ul style="list-style-type: none"> ○ Winscombe Mount ○ Stirling Grove ○ Widecombe Lane • Neighbourhood Management and Community Protection to look at different ways to address dog fouling as the current methods do not seem to be enough. • Dog Wardens participated in the Stirling Grove Play Park opening event, with free dog poo dispensers and information to give out. 	Neighbourhood Management / Community Protection / City Services

Safer Nottingham

Priority	Progress since last area committee (February 2018)	Lead
Anti-Social Behaviour linked to low level crime	<ul style="list-style-type: none"> • Continuing to ensure increased communication between services and residents and hold regular street surgeries on the Clifton Market from March 2018. • Meeting was held in November to discuss concerns around ASB and increases in crime • Community Protection has a Priority Patrol Plan and 	Neighbourhood Policing Team / Community Protection

	<p>officers regularly patrol all identified hotspots during peak ASB times. Current hotspots include:</p> <ul style="list-style-type: none"> ○ Havenwood Rise ○ Clifton Tramline ○ Bransdale Road shops 	
Youth and anti-social behaviour	<ul style="list-style-type: none"> • NAT is meeting with Bridges Community Trust and other partners to develop Youth Strategy and look at additional provision for Clifton. • Demolition is now complete at old Fairham School site 	NAT
Increase Neighbourhood Watch and Neighbourhood Alert	<ul style="list-style-type: none"> • Sharing Alerts with local residents • Police to reinvigorate Neighbourhood ALERT and increase FB and Twitter posts 	Neighbourhood Policing Team
Reduce number of Serious Acquisitive Offences (burglary, robbery, & auto-crime)	<ul style="list-style-type: none"> • Intelligence lead operations, management of offenders, better liaison with the community. • Carry out specific Crime Prevention Events to increase awareness • Crime stable compared to 2016/17 Year to date. Police to continue to target acquisitive crime offending. 	Neighbourhood Policing Team

Families Nottingham

Priority	Progress since last area committee (February 2018)	Lead
Increase usage of the kitchen at Clifton Young People Centre by the community	<ul style="list-style-type: none"> • The kitchen on all play and youth sessions (3 times a week) regularly by young people to prepare snack for sessions. Cooking activities take place with young people. • Healthy Lunch club running during the summer. • Tiny cooks' course has run – 12 parents attended the course. • 4-week course took place with the youth session to deliver a healthy cooking session. 	Community Family Support

	<ul style="list-style-type: none"> • Young people have experimented with cooking healthy chips and Crips by using vegetable's 	
Increase offer of Family Support 5-18 – through assessment in family support clinics	<ul style="list-style-type: none"> • Family Support clinics are offered across Meadows and Clifton. • Clinics are used to support family's needs and create action plans towards their success. A duty system continues to support this and families can access support 8-6pm Monday to Friday. 	Community Family Support
Young people experience learning through themed project under the priority areas. Learning City, Increased Resilience, Healthy Minds	<ul style="list-style-type: none"> • The following projects have been delivered: <ul style="list-style-type: none"> ○ Park gate 5-13yrs ○ 15/18 young people have taken part in a recycling project – under the priority area of Learning City ○ Clifton Young People Centre Play session 5-13yrs ○ 10/12 young people have taken part in a environment project – under the priority area of Leaning City ○ Young People have been supported to achieve AQA (accredited learning) in themes covering Learning City, Increased Resilience, and Healthy Minds. ○ 30 individuals have achieved an AQA from South 2 wards. 	Community Family Support
Open access session for under 5's increase attendance / reach to 80% of the community	<ul style="list-style-type: none"> • Quarter 1 79.3% reach. <ul style="list-style-type: none"> ○ Reporting systems have changed reporting and the QTR figure is currently unavailable. ○ In the period Jan-Mar 2018, the flowing groups had the following attendances. These were by number of attendees not individual's ○ Meadows ○ PEEP - 38 – <i>interactive play make and take session</i> 	Community Family Support

	<ul style="list-style-type: none"> ○ Rainbow Stripes – 296 - <i>live music session</i> ○ Clifton ○ PEEP – 96 - <i>interactive play make and take session</i> ○ Messy play – 274 – <i>messy play with a variety of activities</i> 	
Stirling Grove Park	<ul style="list-style-type: none"> • Work has been completed and the park was officially opened on 18th May 	Parks / Neighbourhood Management

Health Nottingham

Priority	Progress since last area committee (February 2018)	Lead
Encourage healthier lifestyles in Childhood Obesity, Mental Health, Smoking, Physical Activity	<ul style="list-style-type: none"> • Increase use of the kitchen at the Clifton Young People's Centre through Healthy Eating Courses • Clifton Parkrun started on 13th January offering a regular weekly free 5k walk/run activity • Age UK delivering Free walking group, Best Foot forward every Thursday from 17th May to 21st June 2018 	Community Family Support / Neighbourhood Management

Working Nottingham

Priority	Progress since last Area Committee (February 2018)	Lead
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Reduction in youth unemployment	<p>YEI 18-29 Extension: This ends at the end of July 2018. At the end of April 18 (latest confirmed figures available) 186 participants had been engaged onto the project, with outcomes as follows:</p> <table border="1" data-bbox="757 343 1559 611"> <thead> <tr> <th>Actual Completers as % of End of Apr 18 profile</th> <th>Actual Offers as % of end of Apr 18 profile</th> <th>Actual EET / Quails as % of end of Apr 18 profile</th> </tr> </thead> <tbody> <tr> <td>116%</td> <td>116%</td> <td>133%</td> </tr> <tr> <td><i>Profiled: 91</i></td> <td><i>Profiled:62</i></td> <td><i>Profiled:57</i></td> </tr> <tr> <td><i>Actual: 106</i></td> <td><i>Actual:72</i></td> <td><i>Actual:76</i></td> </tr> </tbody> </table> <p>See GetAhead Project below; anyone who has not completed on YEI by the end of July can be re-engaged on the GetAhead Project</p>	Actual Completers as % of End of Apr 18 profile	Actual Offers as % of end of Apr 18 profile	Actual EET / Quails as % of end of Apr 18 profile	116%	116%	133%	<i>Profiled: 91</i>	<i>Profiled:62</i>	<i>Profiled:57</i>	<i>Actual: 106</i>	<i>Actual:72</i>	<i>Actual:76</i>	NCC – Employment and Skills P BCT NCC																				
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Reduction in long-term unemployment	<p>GetAhead: This project started on 1st April 2018 and is open to anyone aged 16+, it is match funded with Area Based Grant Employment Element. Project targets are:</p> <table border="1" data-bbox="757 946 1641 1361"> <thead> <tr> <th>Output Indicator</th> <th>Total</th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr> <td>Participants</td> <td>218</td> <td>119</td> <td>99</td> </tr> <tr> <td>Unemployed, Including long term unemployed</td> <td>163</td> <td>90</td> <td>73</td> </tr> <tr> <td>Inactive</td> <td>54</td> <td>27</td> <td>27</td> </tr> <tr> <td>Participants over 50 years of age</td> <td>48</td> <td>26</td> <td>22</td> </tr> <tr> <td>Participants from ethnic minorities</td> <td>33</td> <td>12</td> <td>21</td> </tr> <tr> <td>Participants with disabilities</td> <td>66</td> <td>36</td> <td>30</td> </tr> <tr> <td>Participants without basic skills</td> <td>38</td> <td>21</td> <td>17</td> </tr> </tbody> </table>	Output Indicator	Total	Male	Female	Participants	218	119	99	Unemployed, Including long term unemployed	163	90	73	Inactive	54	27	27	Participants over 50 years of age	48	26	22	Participants from ethnic minorities	33	12	21	Participants with disabilities	66	36	30	Participants without basic skills	38	21	17	NCC – Employment and Skills P BCT
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Participants who live in a single adult household with dependent children	25	3	22
Results			
Unemployed participants into employment (including self-employment) on leaving	36	20	16
Inactive participants into employment or job search on leaving	18	9	9
Participants gaining basic skills	13	7	6
Participants with childcare needs receiving childcare support	9	1	8
Participants in employment, including self-employment, 6 months after leaving	12	7	5
<p>At 30th April, we had 9 confirmed participants, 2 ahead of profile.</p> <p>Unfortunately, there is no bursary funding for the GetAhead project.</p> <p>Building Better Opportunities – Towards Work (Contract with Groundwork, ESF and Big Lottery Funded)</p> <p>This contract is aimed at those aged 30+, and particularly, aged 50+</p> <p>This has been a very difficult contract with constant paperwork changes by the funders. This has been compounded by long-term sick leave of the employment advisor. We have</p>			

	<p>effectively started from scratch on this contract from March 2018, with 88 participants needing to be engaged by the end of 2018/early 2019. It is due to finish in October 2019, but there is talk of it being extended. This contract is failing with all partners.</p> <p>Currently we have 3 confirmed participants, with a further 5 at various stages of enrolment.</p> <p>We continue to deliver from Clifton Library on Monday, Tuesday and Wednesday morning. We are finding that many of our participants are from Clifton and we may have to increase adviser time spent in Clifton in the near future. This is being monitored and will be reviewed at the end of May 2018</p>	
Reduction in Financial exclusion	<p>Universal Credit is still a major concern.</p> <p>Clients are referred to the local Advice Groups for help when necessary.</p>	NCC – Employment and Skills P MPT
Engagement in local schools	<p>The Futures Aspire Programme is no longer being delivered in Schools.</p> <p>Under ABG, Summerwood Community Gardens are working with Farnborough and Emmanuel Academy's running a mentoring programme for young people with learning/behavioural difficulties. This is a 6-week programme for a limited number of young people identified by the schools.</p> <p>Due to the costs of delivering targeted Youth Work, Enthusiasm will not be delivering any targeted work this year. Previously, they have been able to contribute additional</p>	<p>NCC – Employment and Skills Aspire (Futures) NCH BCT</p> <p>Summer wood Community Gardens</p> <p>Enthusiasm Trust</p>

	<p>funding to their ABG Grant, but this is no longer the case.</p> <p>As Area Lead, TBCT has £61K for Youth Activities for the whole of Area 8 for the year. Targeted provision can cost from £2K to £10K plus per young person. Young Persons Panel and Louise Graham have been advised of this decision.</p> <p>The Voluntary and Community Sector cannot pick up the major cuts to statutory provision under the NCC Budget Cuts.</p>	
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Key current issues

- Parking issues, particularly around the Clifton Town Centre and Green Lane
- Dog Fouling continues to be an issue
- Fly tipping around Nobel Road, New Close Plantation, Holy Trinity Shops, behind Main Shops

Opportunities for citizens to engage – forthcoming dates of events and activities.

- **Have Your Say** - 19th July 6:30-8:30pm, Clifton Cornerstone
- **Parkgate Fun Day** - 3rd August 12-3pm, Parkgate Community Centre
- **Tintagel Green Fun Day** – 8th August, 1-3pm, Tintagel Green Park
- **Picnic in the Park** – 14th August 11-3pm, Clifton Playing Fields
- **Teddy Bears Picnic** – 22nd August 12-3pm, Clifton Central Park

- **Ward Walks** – Friday 15th June, 10:30am – Widecombe Lane
Friday 20th July, 10:30am – Chisbury Green

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AREA 8 COMMITTEE
13.06.2018

Title of paper:	Nottingham City Homes Update and Approvals	
Director(s)/ Corporate Director(s):	Nick Murphy, Chief Executive of Nottingham City Homes	Wards affected: Clifton North, Clifton South, Bridge
Report author(s) and contact details:	Toni Smithurst, Area Housing Manager, Clifton Housing Office.	
Other colleagues who have provided input:	N/A	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Strategic Priority:		
Cutting unemployment by a quarter		<input type="checkbox"/>
Cut crime and anti-social behaviour		<input checked="" type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City		<input type="checkbox"/>
Your neighbourhood as clean as the City Centre		<input checked="" type="checkbox"/>
Help keep your energy bills down		<input type="checkbox"/>
Good access to public transport		<input type="checkbox"/>
Nottingham has a good mix of housing		<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs		<input type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events		<input type="checkbox"/>
Support early intervention activities		<input type="checkbox"/>
Deliver effective, value for money services to our citizens		<input checked="" type="checkbox"/>
Summary of issues (including benefits to customers/service users):		
The report provides updates on key issues and themes which link back to local priorities and the strategic themes for Nottingham City Homes.		
The reports provide summary updates on the following key themes:		
<ul style="list-style-type: none"> • Capital Programme and major work; • Area regeneration and environmental issues; • key messages from the Tenant and Leasehold Congress; • Tenant and Residents Associations updates; • Area performance; • Good news stories and positive publicity. 		
Recommendation(s):		
1	To note and comment on the update and performance information in Appendices 1 and 2.	
2	To note the allocation of funds for 2017/18, detailed in Appendix 3.	
3	To approve the Area Capital Programme funding requests set out in Appendix 3.	

1. REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 1.1 The Nottingham City Homes Update provides a descriptive and statistical picture of what is happening at an area level and invite community representatives to comment, debate, and challenge and identify how they can add value to improve their neighbourhoods.
- 1.2 The update also monitors progress in the wards and acts as a catalyst for debate about the key performance issues impacting upon the ward on a quarterly basis.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Nottingham City Homes previously reported on performance at local Area Panels that sat below the respective Area Committees. These panels were attended by local residents, local Councillors and partner agencies.
- 2.2 Nottingham City Homes has a goal to 'create homes and places where people want to live' and to give tenants and leaseholders an input in shaping what happens in their area. The Nottingham City Homes Update and Performance Report is one of a number of initiatives that increases the transparency and accountability of the Company's performance.
- 2.3 Following the decision for Nottingham City Homes reps to attend Area Committee, it was decided to provide the Nottingham City Homes Update Report to Area Committee. Appendices 1 and 2 provide the latest performance position for the committee to note and comment on.
- 2.4 Appendix 3 outlines the remaining capital budget for this area for noting and provides detail of the schemes that require approval by the Committee.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

None

4 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

Budgets are allocated on a yearly basis for each ward and there is an obligation on Nottingham City Homes to ensure that funds are allocated to projects within these budget requirements

5 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

None

6 EQUALITY IMPACT ASSESSMENT (only include if required by NCH)

6.1 Has the equality impact been assessed?

No

7. **LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

None

8. **PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

None

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NCH update report – Appendix 1

Date: June 2018

Presented by: Toni Smithurst

Page 61	Item	Executive Summary / Key Points	For information or decision
1	Capital Programme & major works	<p>Improvement works continue with kitchen, bathroom, window and door replacements as well as roofs where applicable.</p> <p>Mayfield Court is due to have Grander Design work this financial year - details have been sent to NCC Planning.</p> <p>Simone Gardens is due Grander Design improvement work this financial year.</p> <p>The fire enhancement resident event at Southchurch Court was well attended. Section 20 consultation with Leaseholder has started. A value for money exercise is being conducted with the in house delivery team and the current contractor, Marlow. The fire enhancement works will start</p>	Information

		during the summer.	
2 Page 62	Area Regeneration and Environmental Issues	<p><u>Clifton North</u> The NCH Decent Neighbourhoods Team are working with housing and neighbourhood development colleagues to identify further fencing schemes across the ward following on from earlier phases across the ward that have been very successful.</p> <p><u>Clifton South</u> We are asking the area committee to approve the funding for the knee rail fencing at Sprydun Walk to alleviate issues with unauthorised parking and damage to the green spaces. We are also looking at external improvements to Holbrook Court.</p> <p><u>Bridge</u></p> <p><u>New Build/Exiting Stock collaboration</u> The decent neighbourhoods team have recently completed their first major project in the ward consisting of boundary improvements at Crammond Close as these NCH properties are adjacent to our new build stock and they now look extremely poor in comparison. We have also improved the front surfaces, fencing to front and rear and upgrading the canopies. We are now scoping out phase 2 of the project across the ward.</p> <p><u>Bruce Close, Kirkby Gardens, Ryland Gardens</u> We are due to commence the project where we are installing new metal knee rail fencing to these areas of the ward. The current fencing is either dilapidated or non-existent and creates boundary issues and also looks unsightly.</p>	Information

<p>3</p> <p>Page 63</p> <p>Key messages from the Tenant and Leaseholder Involvement</p>	<p>Tenant Involvement Recognition</p> <p>NCH have won the UK Housing Award for Excellence in Tenant Involvement, for the way in which we include tenants in decision making from Board level down.</p> <p>We also won the TPAS Central Region award for Excellence in Tenant Engagement and will go forward to the TPAS National Awards Final.</p> <p>The work done has been recognised at national level.</p> <p>Tenant and Leaseholder Awards 2018</p> <p>Our Tenant and Leaseholder Awards shine a light on the many unsung heroes who make our neighbourhoods great places to live. The winners of our 2018 Awards have been announced – showcasing the tremendous work residents and groups do across the city.</p> <p>To find out who the winners were visit http://www.nottinghamcityhomes.org.uk/get-involved/tenant-awards/</p> <p>Nominations for the 2019 awards are now open, and you can make your nomination until Friday 30th November.</p> <p>Best Garden Competition</p> <p>Nottingham’s Best Garden Competition has been held every year for more than 80 years</p> <p>The 2018 competition is now open for entries and the categories are:</p> <ul style="list-style-type: none"> • Area categories • Best container display 	<p>X</p>
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		<ul style="list-style-type: none"> • Best community garden • Best edible garden • Best school garden <p>For more information on entering contact Tenant and Leaseholder Involvement Team on 0115 7469100, email involved@nottinghamcityhomes.org.uk</p> <hr/> <p>Become a Street and Block Champion</p> <p>We have over 90 Street and Block Champions helping to make their neighbourhood a better place to live by being a champion for their street or block – but we want to have many more!</p> <p>Find out more by visiting the website or calling the Tenant and Leaseholder Involvement Team 0115 7469100</p> <p>http://www.nottinghamcityhomes.org.uk/get-involved/help-improve-your-neighbourhood/love-my-place/</p>	
4	Tenant and Residents Associations updates	<p>New Meadows Tenants and Residents Association (NEMTRA)</p> <p>NEMTRA Public Meeting date TBC</p> <p>Bowls on Tuesday, Thursday afternoons, 2-4 pm at Queens Walk Park Pavilion and Saturday morning, 11 am till 1 pm, £2 for Meadows residents, £2:50 for non-residents</p> <p>Southchurch Court Flats Tenants and Residents Association</p>	X







		<p>Bi monthly public meetings being held with attendance from Woodlands Surveillance team and NCH Housing Patch Manager.</p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 65</p>	<p>6 Good news stories & positive publicity</p>	<p>Tenant Academy</p> <p>The Tenant Academy prospectus for the period from March to June 2018 is still available: http://www.nottinghamcityhomes.org.uk/get-involved/tenant-academy/</p> <p>Upcoming courses include:</p> <ul style="list-style-type: none"> • Basic bookkeeping – 14 June, bookable online • Money Management – 13th June, 10am – 3pm at Nottingham Community Housing Association Mansfield Road, NG1 3GY • Practical DIY skills – 15th June and 12 October, bookable online • Surplus cook and eat lessons – 19 July, bookable on line <p>The new Tenant Academy Prospectus (June – December 2018) is now available.</p> <p>Fit in the Community – Fitness Sessions</p> <ul style="list-style-type: none"> • Beginners Learn 2 Cycle – 2nd & 4th Saturday of each month, 10.00 – 11.00am at AMC Community Garden, Meadows • Right Mind – Wednesdays, 10.00am – 11.30am, Portland Centre, Meadows • On the Ball – Wednesdays, 11.00am – 1.00pm, Portland Centre, Meadows 	<p style="text-align: center;">X</p>



Area report - Clifton North, Clifton South & Bridge

Appendix 2

Generated on: 05 June 2018









AC8-1 Anti-social behaviour

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
% of ASB cases resolved by first intervention – Clifton <i>Note: This PI monitors how many ASB cases NCH resolved on the first intervention e.g. written warning. Data for this indicator is not available by ward and is reported by Housing Office.</i>	85%	89.47%			89.52%	90.86%	PI achieved and again, this is down to the team working very well and sustaining performance.
% of ASB cases resolved – Clifton <i>Note: This PI measures the proportion of ASB cases NCH has successfully resolved. Data for this PI is not available by ward and is reported by Housing Office.</i>	99%	97.89%			100%	100%	Performance is showing that the PI has been met. Good work by the team.
Number of new ASB cases – Clifton <i>Note: Data for this PI is only available by Housing Office.</i>		102			107	175	.

<p>Tenant satisfaction with the ASB service</p> <p><i>Note: . Overall tenant satisfaction with the ASB service - The average score (Percentage) for each survey question. Data for this indicator is not available by ward..</i></p>	85.00%	87.25%			86.53%	73.45%	<p>The percentage of customers either very or fairly satisfied with how their case of anti-social behaviour (ASB) was handled in Q4 2017/18 is 85%.</p> <p>2017/18 year end 87% of customers surveyed are either very or fairly satisfied with how their case of anti-social behaviour was handled. This has exceeded the year-end target and Corporate Plan target of 85%.</p> <p>We are continuing to contact customers by telephone and this has continued to give better quality information about the service provided. 69 Surveys were completed during Q4, this is an improvement on the number of surveys completed when compared with Q3. During 2017/18 204 surveys were completed in total, this is a slight increase when compared with 193 surveys completed in 2016/17.</p> <p>Satisfaction with the outcome of the case and being kept up-to-date is below target for Q4; however, it is pleasing to see that on the whole for 2017/18 satisfaction with being kept up to date has exceeded 85%.</p> <p>We will continue to have a strong focus on managing expectations in relation to case outcomes and focus on providing timely good quality information and updates throughout the case. Area Housing Managers will continue to drive high-quality case management through monthly case supervision.</p> <p>It is pleasing to see that during 2017/18 90% of customers surveyed are either very or fairly willing to report anti-social behaviour to Nottingham City Homes in the future; this indicates that there is a level of confidence in reporting ASB to Nottingham City Homes. Customer's surveyed rating the quality of advice and information provided as either very or fairly satisfied is 88%.</p> <p>Throughout 2017/18 the noise smartphone app continued to receive a positive reception from customers. It is improving the quality of noise nuisance reporting and enables Housing Patch Mangers to quickly assess complaints of noise nuisance and intervene swiftly.</p> <p>Mediation continues to be used to address a range of ASB issues. Referrals have covered cases including household noise, loud music, pet nuisance, parking issues and boundary disputes.</p> <p>Highlights of positive feedback received in Q4:</p>
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							<p>"Great, [HPM] responded very quickly and kept up to date with what was happening"</p> <p>"Absolutely brilliant from start to finish. Very impressed with NCH keeping me in the loop and very happy with HPM".</p> <p>"HPM dealt with it really quickly. Actually I was surprised, I thought it would go on for ages. I was really pleased".</p> <p>"HPM was brilliant, no asb since HPM resolved it. HPM was constantly following up to make sure I was ok, and was bang on".</p>
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AC8-2 Repairs

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
% of repairs completed in target – AC - Clifton North, Clifton South & Bridge <i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i>	96%	93.86%			95.41%	95.5%	The final 3 months of 2015 saw a improvements in performance. The most recent result is in target (97.06%).
% of repairs completed in target – Bridge Ward <i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i>	96%	94.28%			95.96%	95.97%	The final 3 months of 2015 saw a improvements in performance. The most recent result is in target (97.83%).
% of repairs completed in target – Clifton North Ward <i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i>	96%	93.01%			94.91%	95.14%	The final 3 months of 2015 saw a improvements in performance. The most recent result is in target (97.19%).
% of repairs completed in target – Clifton South Ward	96%	94.01%			95.3%	95.36%	The final 3 months of 2015 saw a improvements in performance. The most recent result is in target (96.37%).







Note: This PI monitors the proportion of repairs being completed within agreed timescales.



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AC8-3 Rent Collection









Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>% of rent collected</p> <p><i>Note: This PI measures the amount of rent collected (including tenant arrears) as a percentage of rent due for the current year. Data for this indicator is not available by ward and is reported city wide.</i></p> <p><i>Trend shows as improving if value is over 100% as arrears are decreasing.</i></p>		100.56%			100.29%	100.25%	<p>The target of 100% collection rate has been achieved again this year, at 100.56% this shows an improvement on the position last year when 100.29% was the final out turn. The overall arrears figure has reduced by £69,000 over the course of the financial year, despite the challenges of the continued welfare reform measures. The rents team will continue to support tenants affected by the benefit cap, bedroom tax and Universal Credit to ensure collection levels remain within target.</p>
<p>% of tenancies ending due to eviction</p> <p><i>Note: This PI monitors the percentage of tenants being evicted due to rent arrears and is reported citywide.</i></p>		0.37%			0.36%	0.43%	<p>We are below target and have carried out less evictions that at this point last year. We have evicted 76 tenants for rent arrears so far this financial year. At the same point last year we had evicted 83. We continue to focus on tenancy sustainment and supporting our tenants who find themselves in financial difficulty.</p>

AC8-4a Empty properties - Average relet time

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Average void re-let time (calendar days) – AC - Clifton North, Clifton South & Bridge</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	24.87			30.65	27.37	See below
<p>Average void re-let time (calendar days) – Bridge Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	14.71			36.72	27.32	The target was met during this period
<p>Average void re-let time (calendar days) – Clifton North Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	24.82			19.81	24.79	The target was met during this period

<p>Average void re-let time (calendar days) – Clifton South Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	34.77			32.93	29.18	<p>The target was not met partly due to the letting of empty properties within Independent Living schemes where demand at times can be limited.</p> <p>General needs properties were let in an average of 22 days</p>
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AC8-4b Empty properties - Lettable voids



Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Number of lettable voids – AC - Clifton North, Clifton South & Bridge <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		19			25	19	See below
Number of lettable voids – Bridge Ward <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		5			5	6	The number currently stands at five The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.
Number of lettable voids – Clifton North Ward <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		4			3	4	The number currently stands at four The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.
Number of lettable voids – Clifton South Ward <i>Note: Lettable voids are empty</i>		10			17	9	The number currently stands at eight The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.

*properties available for re-letting.
They will receive repair work and
then be re-let to a new tenant.*









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AC8-4c Empty properties - Decommissioning

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Number of empty properties awaiting decommission – AC - Clifton North, Clifton South & Bridge</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		0			0	89	None at present
<p>Number of empty properties awaiting decommission – Bridge Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		0			0	89	None at present
<p>Number of empty properties awaiting decommission – Clifton North Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or</i></p>		0			0	0	None at present

<i>demolished.</i>							
<p>Number of empty properties awaiting decommission – Clifton South Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		0			0	0	None at present

AC8-5 Tenancy sustainment

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Percentage of new tenancies sustained - AC - Clifton North, Clifton South & Bridge <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	97.81%			96.02%	96.46%	
Percentage of new tenancies sustained - Bridge Ward <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	99.21%			98.59%	95.05%	
Percentage of new tenancies sustained - Clifton North Ward <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	92.98%			97.3%	97.1%	As a team we are continuing to monitor tenants and offer support where necessary to sustain tenancies.
Percentage of new tenancies sustained - Clifton South Ward <i>Note: This PI measures the number of new tenants who are</i>	96.5%	98.52%			93.4%	97.16%	

<i>still in their tenancy 12 months later.</i>							
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APPENDIX 3

Area	Ward	Actual Budget (including carry over from 2015/16)	Schemes Approved	Schemes Committed	Schemes De Committed	Remaining Budget
8	Bridge	£241,664.92	£0	£0	£0	£241,664.92
8	Clifton South	£116,230.58	£0	£0	£0	£116,230.58
8	Clifton North	£137,505.92	£0	£0	£0	£137,505.92

Address	Request	Reason	Nottingham City Homes Officer	Cost	Approval
Spydon Walk- Clifton South	Install knee rail fencing to the green spaces	To alleviate issues with unauthorised parking and causing damage to the grasses areas	Leanne Hoban	£5,650.00	Approval

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AREA COMMITTEE 8 13th June 2018

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Title of paper:	Proposal for a Scheme of Additional Licensing for Houses in Multiple Occupation	
Director(s)/ Corporate Director(s):	David Bishop Andy Vaughan	Wards affected: Arboretum, Berridge, Bridge Dales, Dunkirk and Lenton, Mapperley, Radford and Park, Sherwood, St Anns, Wollaton East and Lenton Abbey
Report author(s) and contact details:	Ceri Davies ceri.davies@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Julie Liversidge julie.liversidge@nottighamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)	Already consulted via Executive Board	

Relevant Council Plan Key Theme:

Strategic Regeneration and Development	<input type="checkbox"/>
Schools	<input type="checkbox"/>
Planning and Housing	<input checked="" type="checkbox"/>
Community Services	<input type="checkbox"/>
Energy, Sustainability and Customer	<input type="checkbox"/>
Jobs, Growth and Transport	<input type="checkbox"/>
Adults, Health and Community Sector	<input type="checkbox"/>
Children, Early Intervention and Early Years	<input type="checkbox"/>
Leisure and Culture	<input type="checkbox"/>
Resources and Neighbourhood Regeneration	<input type="checkbox"/>

Summary of issues (including benefits to citizens/service users):

This report is to inform **Area Committee 8** of the proposal to introduce an Additional Licensing scheme for Houses in Multiple Occupation (HMOs). Executive Board have approved the proposed designation in principle and a public consultation will take place on these proposals between May and July 2018, of which consultation with Area Committees forms a part.

The Council believes that the proposed scheme of additional licensing will provide the following benefits:

- A reduction in the number of complaints and problems of the types identified.
- Protection of the health, safety and welfare of tenants through improved management of the HMO;
- Reduced negative impacts from HMOs that will benefit the whole community;
- Improved management and, in the longer term, improved conditions of privately rented accommodation will provide quality and choice for residents;
- Licensing will require absentee or unprofessional landlords to employ a professional property management approach to actively manage their properties and ensure suitable arrangements are in place to deal with any problems that arise;
- Good private landlords would also benefit from not having to compete with poor landlords as the Council is looking to promote licensed and accredited landlords and the quality accommodation they offer.
- As with mandatory licensing, additional licensing will bring a number of properties to the Council's attention that would otherwise have gone undetected.
- The new, tiered fee structure will encourage compliance and good landlords whilst ensuring those landlords who are less compliant require the most resources, rightly and fairly, pay

more.

The report outlines the need for an Additional Licensing scheme, demonstrating the the existence of problems within the proposed designation and how the proposed scheme could help alleviate them. It shows the successes of and progress made by the current scheme of Additional Licensing (due to end in December 2018), but that there remains a requirement for such a scheme if progress is to be continue and improvements maintained, as part of a robust approach to improving management and conditions in the private rented sector.

Recommendation(s):

1	note the contents of the report; and
2	offer its views on the proposal for a scheme of selective licensing for privately rented houses.
3	ask partners to actively contribute to the consultation process

1 REASONS FOR RECOMMENDATIONS

- 1.1 The proposed designation has been arrived at because evidence, gathered in accordance with the Department for Communities and Local Government (DCLG) guidance suggests that relevant statutory tests have been met and that Additional Licensing in the area would be an appropriate tool to resolve problems.
- 1.2 Ward councillors have been consulted on the proposed scheme and designation.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Nottingham is committed to delivering housing offer that provides quality housing for all, across tenures, in new and existing housing and in all affordability ranges. A key part of achieving this is to ensure improved and consistent safety and management standards in the private rented sector, which continues to accommodate a large number of Nottingham residents from different communities and of different needs and means. The Council believes that Additional Licensing needs to be part of a long-term strategy for improving property and management standards across the private rented sector.
- 2.2 To comply with the Housing Act 2004 and the CLG guidance, both of which require that a *significant proportion* of the HMOs of the proposed description in the area are being managed sufficiently ineffectively, the following methodology was used. The proposed designated area is based around census output areas containing at least 10 or more HMOs that would be covered under the current definition of additional licensing, where 20% or more of those properties have received a complaint or service request (dates) concerning:
- Waste and refuse (fly tipping, refuse accumulation, bins on streets)
 - Noise
 - Housing disrepair, conditions and detriment to amenity
 - Overcrowding, fire safety, HMO licensing

The proposed designation also accounts for areas with a high number of complaints against HMO address, where progress in effective management is felt to depend on Additional Licensing, or where councillors or stakeholders have raised concern.

2.3 Review of current scheme:

- ✓ Issued 2,458 licences in total to date (April 2018)
- ✓ Improved the conditions of HMOs with the issue of specific conditions and inspections
- ✓ Helped take rogue landlords out of the market and move properties into responsible ownership and management.
- ✓ Reduced ASB in areas that have had a combination of licensing, police and community protection enforcement work.

However

- × The majority of HMOs were below standard at first inspection
- × The majority of HMOs required further conditions to be added to their licence
- × The scheme is still receiving around 30 applications a month in year 5
- × 265 licences have been refused or revoked
- × Landlords of 9 HMOs have been prosecuted and 3 have received Civil Penalty Final Notices

The Council believes that to continue to make improvements in the HMO sector as well as maintain those already achieved, that a refreshed scheme of Additional Licensing is required in Nottingham and that this, along with Mandatory and Selective Schemes will provide a consistent and robust approach to improving the private rented sector overall.

2.4 Proposed scheme in Area Committee 8

The area committee contains 114 HMOs of the type eligible for licensing.

The proposed scheme extends the coverage of the scheme in area committee 8 to include the some of the Lace Market/City Centre as well as the Old Meadows.

2.5 The Council is currently consulting on the proposed scheme. Details of the proposal, evidence to support it and the consultation can be found in the attached report “A Better Quality Private Rented Sector for Nottingham: Proposal for a scheme of Additional Licensing” (enclosed)

2.6 The report seeks to demonstrate the outcomes the Council believes will be achieved by the introduction of this scheme and why making an Additional Licensing designation will significantly assist the Council to achieve its objectives and bring benefits to not only tenants but to the wider community. The proposed scheme aligns with the Council’s vision that every neighbourhood is safe, clean and a great place to live.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 A number of other options were considered as part of the Executive Board Report dated 22nd November 2016. Overall it was concluded that existing initiatives and the

exercise of available powers have not brought about the improvement in the City's PRS which is needed and there is no practical and beneficial alternative to the proposed scheme.

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 The financial comments are as per in the Executive Board Report dated 17th April 2018

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

5.1 The legal and financial comments are as per in the Executive Board Report dated 17th April 2018

6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

6.1 The strategic asset and property comments are as per in the Executive Board Report dated 17th April 2018

7 EQUALITY IMPACT ASSESSMENT

7.1 Has the equality impact of the proposals in this report been assessed?

No

An EIA is not required because:

(Please explain why an EIA is not necessary)

Yes

X

The EIA is as per the Executive Board Report dated 17th April 2018

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 A Better Quality Private Rented Sector for Nottingham: Proposal for a scheme of Additional Licensing, May 2018

A Better Quality Private Rented Sector for Nottingham: Proposal for an Additional Licensing Designation

Information report for consultation

The consultation concerning this proposal will run from

1st May 2018 to 10th July 2018

1. Summary

This consultation is designed to inform citizens and stakeholders about the Council's proposal to introduce an additional licensing designation (the Designation) and scheme of licensing (the Scheme) for privately rented Houses in Multiple Occupation (HMOs) in the City. These are proposed to run for five years from the end of the current designation on 31st December 2018 until 31st December 2023... The full background to the decision to pursue a Designation is given in the report that was considered by the Council's Executive Board on April 17th 2018.

The Executive Board Report dated April 17th 2018, (which can be found on the Council's website¹ summarises the information which councillors considered at that meeting, namely:

- Why the Council believes the Designation and Scheme is necessary
- The ways in which the scheme will fit with the Council's overall approach to housing
- How the scheme will help the Council achieve its objectives
- The evidence to show that the Designation is needed (using the conditions laid down by the legislation)
- How the Designation and Scheme will operate, and how much it will cost
- The outcomes sought from the Designation and Scheme

Additional licensing is a regulatory tool provided by the Housing Act 2004. Section 56 of the Act allows local housing authorities to designate areas, or the whole area, within their district, as subject to additional licensing in respect of some or all of the HMOs in its area that are not already subject to mandatory licensing.

Nottingham City Council is proposing to implement the Additional Licensing Designation shown in Appendix 1 that covers the areas shown there and, at on a larger scale, at in Appendix 2.

Under the proposed Designation, most privately rented HMOs not already covered under the mandatory scheme, will require a licence. Landlords who own

1

<http://committee.nottinghamcity.gov.uk/documents/s71103/18.04.06%20Additional%20Licensing%20Consultation%20Final%20for%20Upload.pdf>

more than one property within the designated area will need to apply for a licence for each of the HMOs they rent out.

2. What is Additional Licensing?

The Housing Act 2004 currently requires local housing authorities to license houses in multiple occupation (HMOs) if they are over 3 storeys and accommodate more than five people who form two or more households. This is called **mandatory licensing**.

The Act also gives authorities the power to introduce licensing schemes for other **HMOs** if certain conditions are met. This is called **additional licensing**, and the Council has operated a scheme of additional licensing since January 2014. This consultation relates to the Council's proposals to make a further Designation to commence once the existing designation and scheme end.

From October 2018, the definition of HMOs covered by Mandatory Licensing is changing, with the storeys element removed. This will mean that some properties that currently of the type covered Additional Licensing will move scheme.

The other discretionary form of licensing permitted by the Act is called **selective licensing**. This enables authorities to license all other privately rented houses. The Council has recently successfully applied to the Secretary of State for confirmation of a Selective Licensing Designation and that scheme will start in August 2018.

3. Why does the Council think licensing is necessary?

There are approximately 6,270 HMOs; 2,147 covered by the current Mandatory Licensing Scheme, 2,200 licensed under the current Additional Licensing scheme and 1,923 that are located outside of the current Additional Licensing scheme or are suspected of requiring a licence but do not have one.

The Council acknowledges that there are some excellent landlords operating in the City who provide very good quality homes and treat their tenants and the communities where they own properties with respect and professionalism. At the same time concern remains for the poor conditions in the private rented sector and that persist in HMOs in particular and believe that regulation is required alongside other initiatives to bring deliver the improvement required.

Nottingham introduced a 5 year Additional Licensing Designation for HMOs in 2013, which is due end in December 2018. The current scheme of Additional Licencing has succeeded in improving standards and management of HMOs, but this work is far from done and issues of poor condition, poor management and a lack of engagement with licensing persist.

The current Additional Licensing scheme has:

- ✓ Processed 2,458 licences in total to date (April 2018)
- ✓ Improved the conditions of HMOs with the issue of specific conditions and inspections

- ✓ Helped take rogue landlords out of the market and move properties into responsible ownership and management.
- ✓ Reduced ASB in areas that have had a combination of licensing, police and community protection enforcement work.

However

- × The majority of HMOs were below standard at first inspection
- × The majority of HMOs required further conditions to be added to their licence
- × The scheme is still receiving around 30 applications a month in year 5
- × 265 licences have been refused or revoked
- × Landlords of 9 HMOs have been prosecuted and 3 have received Civil Penalty Final Notices

The Council believes that to continue to make improvements in the HMO sector as well as maintain those already achieved, that a further Additional Licensing Designation is required in Nottingham and that this, along with Mandatory and Selective Schemes will provide a consistent and robust approach to improving the private rented sector overall. Having reviewed the effect of the current designation and assessed the evidence available to it the Council is satisfied that despite some improvements all the statutory tests are still being met to enable the proposed Designation to be confirmed and brought into effect.

4. How does additional licensing fit with the Council's overall approach to Housing in Nottingham?

Nottingham is committed to delivering housing offer that provides quality housing for all, across tenures, in new and existing housing and in all affordability ranges. A key part of achieving this is to ensure improved and consistent safety and management standards in the private rented sector, which continues to accommodate a large number of Nottingham residents from different communities and of different needs and means.

The 'Council Plan' states that it wants all Nottingham citizens to be able to access a good quality home – that regardless of whether you own, are buying or renting your home that it should be safe, warm, and meet modern standards - and sets out its key objectives for achieving this. The Council believes that Additional Licensing needs to be part of a long term strategy for improving property and management standards across the private rented sector alongside schemes, initiatives and partnerships such as:

- Mandatory and Selective Licensing Schemes
- The Nottingham Standard
- Safer Housing, ASB and Enviro-Crime Teams
- Community Protection and Police Partnership
- Nottingham Private Rented Accommodation Scheme
- Rogue Landlord Programmes
- Nottingham Together

5. How will the scheme help the Council achieve its objectives?

The Council believes that Additional Licensing will support the achievement of and housing and neighbourhood aims and align with wider plans and strategies.

The scheme fits with Nottingham's wider plans and strategies:

- **The Housing Strategy**
Entitled "Quality Housing for All" the Council is about to consult on its new housing strategy for 2018-21, there is an overall objective that all Nottingham's citizens should be able to access a good quality home irrespective of its tenure and recognises the role of Licensing in this.
- **Homelessness**
Decent and affordable accommodation is key to addressing and preventing homelessness, which has increased considerably in the past 2 years. To meet its relief duties within the Homelessness Reduction Act the Council will be looking to the Private Rented Sector as a source of accommodation. Shared accommodation is particularly for younger, single people. Tackling poor property conditions and poor tenancy management can help people stay in their homes and reduce homelessness. Housing Aid will work closely with the Housing Licensing and Compliance and Safer Housing Teams in a new "Housing Hub".
- **Empty Homes**
Additional Licensing will enable HMOs that come back into use to ensure decent, well-managed accommodation.
- **Anti-social behaviour**
The Council works to reduce anti-social behaviour (ASB) across the City. Additional Licensing is key tool to help ensure landlords manage their properties and tenants in an appropriate way that help reduce and reduce ASB. Licensing also helps Community Protection to identify problematic properties.

Additional Licensing will significantly assist in achieving improved property conditions and standards as well as reducing ASB. Also, the administrative practicalities of the scheme (e.g. having access to landlord details) allows for improved communication and problems to be solved more quickly.

6. What evidence is there to support the proposal?

The data and methodology used to arrive at the proposed Designation is as follows and the Council is satisfied that it complies with the CLG guidance.

To comply with the Housing Act 2004 and the CLG guidance, both of which require that a *significant proportion* of the HMOs of the proposed description in the area are being managed sufficiently ineffectively, the following methodology was used.

The proposed designated area is based around census output areas containing at least 10 or more HMOs that would be covered under the current definition of additional licensing, where 20% or more of those properties have received a complaint or service request (dates) concerning:

- Waste and refuse (fly tipping, refuse accumulation, bins on streets)
- Noise
- Housing disrepair, conditions and detriment to amenity
- Overcrowding, fire safety, HMO licensing

This is the same test as was used for the 2014-18 designation, which was upheld at Judicial Review.

The proposed Designation also covers areas with a high number of complaints against HMO address, where progress in effective management is felt to depend on Additional Licensing, or where councillors or stakeholders have raised concern.

The resulting area has been further defined so that it clear and coherent, using natural and physical boundaries that are familiar or understandable for people.

The proposed Designation covers the same area as the 2014-2018 designation plus some additional areas of Sherwood, St Ann's, New Basford and the City Centre that have met the statistical test. These "new" areas contain approximately 150 HMOs of the type licensable under Additional Licensing

7. How the scheme will operate, and how much it will cost?

It is proposed that the Additional Licensing Designation will last for 5 years from 1st January 2019 to 31st December 2023. The draft Designation is contained in Appendix 1 and a larger scale plan of the designated Area is shown in Appendix 2. The exemptions within the Designation are the same as for the 2014-18 designation but with an additional exemption for certain older converted blocks of flats which fall within s257 of the Act which are now likely to fall under one of the other licensing schemes.

Under the Designation landlords of HMOs of the type licensable will be required to apply online for a licence for every property they rent out and that if all necessary information is received with the application and there are no immediately obvious reasons to refuse the application that it will be granted.

There will be compliance checks carried out once a licence has been granted in order to ensure that the properties that have been licensed fulfil all of the conditions of the licence. The proposed licence conditions are available as part of the Executive Board Report dated 17th April 2018²

Fees will be reviewed annually and are also referred to in the Executive Board Report.

2

<http://committee.nottinghamcity.gov.uk/documents/s71103/18.04.06%20Additional%20Licensing%20Consultation%20Final%20for%20Upload.pdf>

Summary of the licensing process:

- Online application to be received with **all** necessary information
- Assess if the landlord is fit and proper, **if so**
- Issue the licence with the standard conditions and any necessary specific conditions tailored to the application. The licence conditions are the key to achieving improvements in property conditions and management that will be the major driver to achieve the scheme outcomes **or**
- Refuse licences or reduce the licence period if there are concerns about the proposed licence holder and / or manager not being fit and proper, or property conditions and management
- Encourage and require landlords to adhere to the property conditions
- Carry out compliance checks and hazards safety assessment
- Advise and support landlords and tenants
- Take enforcement action as appropriate
- Work with partners and stakeholders to add value and benefit

Summary of fees and charges:

The licence application fee for HMOs under the proposed Additional Licensing Scheme is set out as follows and is based on 1,500 properties being licensable, with 75% applying and 25% requiring locating and potentially enforcement action by the Council.

The fee will now be applied in two parts; A & B: Part A is payable upon application and covers the cost of processing and determination and Part B becomes payable upon the issue of the licence and covers the cost of compliance, enforcement and other activities associated with the ongoing licensing scheme as per the Local Government Association Guidance. If no licence is issued the Part B fee will not become payable.

Licences will be issued for **up to 5 years**. Nottingham City Council may issue licences for less than 5 years where there are, for example, concerns about the management and use of the property.

Licences issued under the current scheme will remain in force until the date specified on the licence, only after which will another licence be required.

Table 1: Fees and Charges

The Council sets the fee for HMO licence applications taking into account all of their costs in administering and carrying out the licensing functions. The Council uses the nationally recognised Local Government Association (LGA) model in determining this fee and the (LGA) Open For Business guidance. If a decision is made to confirm the proposed Designation the fee will be determined at that time in the light of any changes to the proposals that may have arisen out of consultation.

The standard fee equates to £5.27 per week per property. For a 4 bedroom/4 person HMO being let at £100 per person per week, it would be 1.3% of rental income.

Tier or Charge	Fee
Standard fee - Non accredited landlords with 100% compliance history	Part A payment £860 Part B payment £510 Total £1370
Less compliant fee – non accredited landlord with a history of non-compliance	Part A payment £860 Part B payment £860 Total £1720
Accredited fee – Landlords accredited with Nottingham Standard (DASH or UNIPOL)	Part A payment £860 Part B payment £140 Total £1000
Additional bedrooms (9+)	£100 per 5 bedrooms
Finder's fee – where the Council has to do extra work to ensure an licence application is made	£150
Part 1 Housing Act 2004 – Charges for enforcement work administered as a local land charge on the property	£350
Extra correspondence to obtain or provide information or documents	£50
Application to vary a licence e.g. manger, contact address or number of occupants.	No charge

Fees may vary, for example depending on how many applications are received and processed, and licences issued. Any changes to the fee are unlikely to be more than 20% of proposed in this document. It should be noted that the licence fee can only be used for the administration of the Scheme. The Council cannot earn income from a licensing scheme.

8. What outcomes are sought?

In the Council's view, the following benefits are expected should the proposal proceed:

- A reduction in the number of complaints and problems of the types identified.
- Protection of the health, safety and welfare of tenants through improved management of the HMO;
- Reduced negative impacts from HMOs that will benefit the whole community;
- Improved management and, in the longer term, improved conditions of privately rented accommodation will provide quality and choice for residents;
- Licensing will require absentee or unprofessional landlords to employ a professional property management approach to actively manage their properties and ensure suitable arrangements are in place to deal with any problems that arise;

- Good private landlords would also benefit from not having to compete with poor landlords as the Council is looking to promote licensed and accredited landlords and the quality accommodation they offer.
- As with mandatory licensing, additional licensing will bring a number of properties to the Council's attention that would otherwise have gone undetected.
- The new, tiered fee structure will encourage compliance and good landlords whilst ensuring those landlords who are less compliant and require the most resources, rightly and fairly, pay more.

9. How can you have your say on this consultation?

You can do this by completing a simple online questionnaire at:

www.nottinghamcity.gov.uk/additionalhmo

Alternatively, you can contact us in any of the following ways to request a printed copy of the questionnaire. You won't need a stamp to reply

Email: hmo@nottinghamcity.gov.uk

Telephone: 0115 8763400.

At the end of the consultation the Council has three options:

- To do nothing and leave the situation as it is and not implement the proposed Designation on the expiry of the current one;
- Amend the proposal after consideration of the consultation responses before seeking Executive Board confirmation; or
- If the proposal remains unchanged by the consultation, proceed to seek Executive Board confirmation of the Designation.

Appendix 1:

Nottingham City Council

Designation of an Area for Additional Licensing of Houses in Multiple Occupation 2018

Nottingham City Council in exercise of their powers under section 56 of the Housing Act 2004 (“the Act”) hereby designates for additional licensing of Houses in Multiple Occupation (“HMOs”) the area described in paragraph 4.

CITATION, COMMENCEMENT AND DURATION

1. This designation may be cited as the Nottingham City Council Designation for an Area for Additional Licensing of Houses in Multiple Occupation 2018.
2. This designation is made on [date] 2018 and shall come into force on 1 January 2019
3. This designation shall cease to have effect on 31 December 2023 or earlier if the Council revokes the scheme under section 60 of the Act.

AREA TO WHICH THE DESIGNATION APPLIES

4. This designation shall apply to the areas delineated and shaded red on the map at Annex A.

APPLICATION OF THE DESIGNATION

5. This designation applies to all HMOs within the area described in paragraph 4 unless -
 - (a) the building is of a description specified in Annex B (Buildings that are not HMOs for the purpose of the Act - other than Part 1)
 - (b) the HMO is subject to an Interim or Final Management Order under Part 4 of the Act
 - (c) the HMO is subject to a temporary exemption under section 62 of the Act;
 - (d) the HMO is required to be licensed under section 55 (2) (a) of the Act (mandatory licensing) , or
 - (e) the HMO is of a type which complies with an Approved Code of Practice under the The Housing (Codes of Management Practice) (Student Accommodation) (England) Order 2010 (or any Order subsequently amending or replacing the same) and which are administered by ANUK
 - (f) HMOs as defined by Section 257 of the Act (certain converted blocks of flats)

EFFECT OF THE DESIGNATION

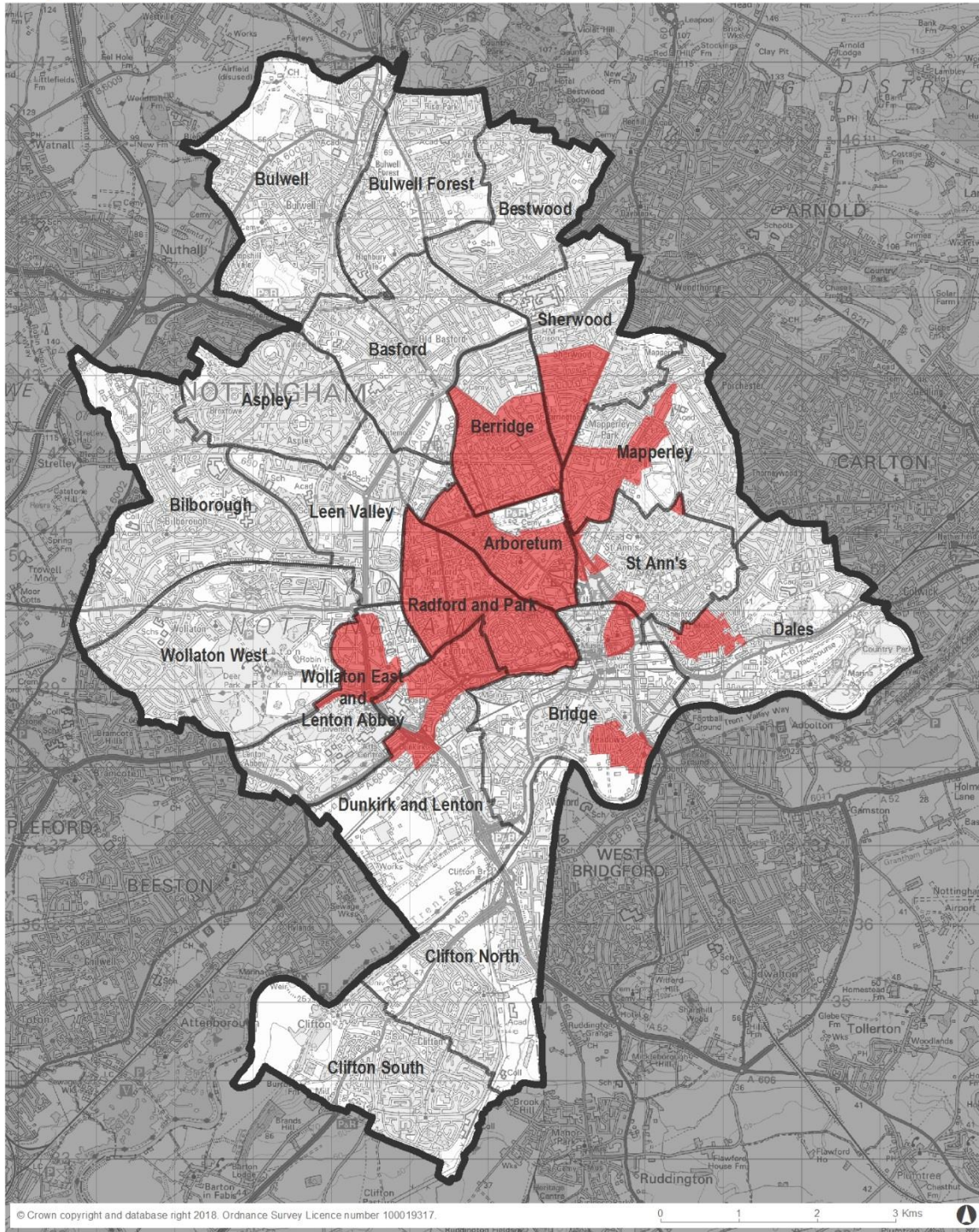
6. Subject to sub paragraphs 5(a) to (e) every HMO of the description specified in that paragraph in the area specified in paragraph 4 shall be required to be licensed under section 61 of the Act.
7. Nottingham City Council will comply with the notification requirements contained in section 59 of the Act and shall maintain a register of all houses registered under this designation, as required under section 232 of the Act.

This Deed is given under the Common }
Seal of NOTTINGHAM CITY COUNCIL:

Authorised Signatory

Date:

Proposed Designation for Additional HMO Licensing 2019-2023

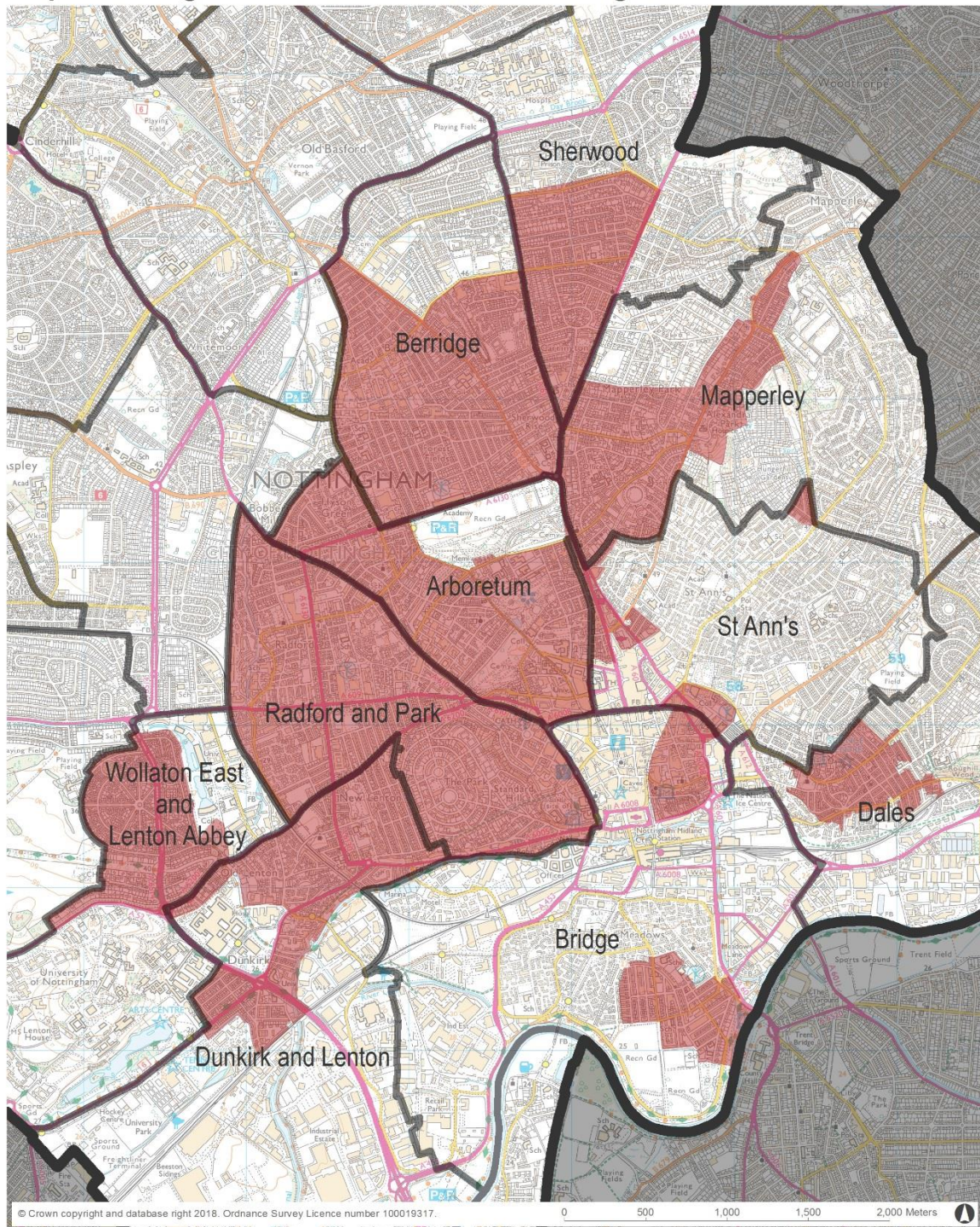


- Proposed Designation for Additional HMO Licensing 2019-2023
- Nottingham City boundary
- Nottingham City Ward boundaries



Appendix 2

Proposed Designation for Additional HMO Licensing 2019-2023



-  Proposed Designation for Additional HMO Licensing 2019-2023
-  Nottingham City boundary
-  Nottingham City Ward boundaries



AREA 8 COMMITTEE – 13 JUNE 2018

Title of paper:	Section 106 Funding for Parks & Open Spaces in Area 8	
Director(s)/ Corporate Director(s):	Dave Halstead, Director of Neighbourhood Services Andy Vaughan, Corporate Director of Commercial & Operations	Wards affected: Bridge Clifton South Clifton North
Report author(s) and contact details:	James Dymond, Parks Development Manager 0115 876 4983	
Other colleagues who have provided input:	Eddie Curry, Head of Parks, Open Spaces & Investment Funding 0115 876 4982	
Date of consultation with Portfolio Holder(s) (if relevant)	n/a	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input checked="" type="checkbox"/>
Resources and Neighbourhood Regeneration		<input type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
This report makes proposals for the spend of Section 106 funding in Area 8.		
Recommendation(s):		
1	That the Area Committee endorses the proposals for the spend of Section 106 funding on parks and open spaces in Area 8.	

1 REASONS FOR RECOMMENDATIONS

- 1.1 £226,225.50 of Section 106 funding was received in January 2018 from the former Becket School site on Ruddington Lane.
- 1.2 According to the Section 106 agreement relating to this funding, it must be used "towards the provision or enhancement of public open space or other community facilities in the City of Nottingham."

2 **BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

2.1 Following the approval of the Parks and Open Spaces Investment Plans for each area of the City in March 2018, the following projects are proposed for the spend the Section 106 funding detailed above.

Site	Project	Proposed Funding Allocation
Victoria Embankment	Restoration of the Memorial Gardens – match funding for a £1.5m Heritage Lottery Fund bid, including: <ul style="list-style-type: none"> - War memorial restoration - Undercroft improvements including interpretation / visitor centre - Fountain repairs - Queen Victoria statue restoration - Path repairs - Landscape works - Activity / education programme. 	£100,000.00
Ruddington Lane park	Play area improvements	£60,000.00
Arkwright Walk park	Football goals	£2,000.00
Locksley play area	Site improvements	£2,000.00
Iremonger's Pond	Site improvements	£2,225.50
Various	Improvements to trees on parks and open spaces across Area 8	£60,000.00
	TOTAL	£226,225.50

2.2 Photos of the areas to be improved through the Victoria Embankment Memorial Gardens project are shown below:

War Memorial undercroft:



Fountains:



War Memorial:



Queen Victoria statue:



3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 This Section 106 funding must be used on open space provision or enhancement in line with the wording in the legal agreement.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 Nottingham City Council has a section 106 receipt available from planning reference 04/02745/POUT for the works proposed above. The relevant section 106 will now

be earmarked for the works as detailed in section 2.1, awaiting the Delegated Decision stage of approval.
Tom Straw – Senior Accountant (Capital Programmes), 23rd May 2018

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

5.1 No comments

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

6.1 n/a

7 EQUALITY IMPACT ASSESSMENT

7.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because there is no change to policy or functions which would require assessment.

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 None.

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 Section 106 agreement relating to the former Becket School site, Ruddington Lane, planning reference 04/02745/POUT.

AREA 8 COMMITTEE (Bridge, Clifton North, Clifton South) – 13 June 2018

Title of paper:	AREA CAPITAL FUND – 2018/19 Programme	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Bridge, Clifton North & Clifton South
Report author(s) and contact details:	Abdul Ghaffar Neighbourhood Development Officer – Bridge Ward 0115 876 1319 abdul.ghaffar@nottinghamcity.gov.uk Parbinder Singh Neighbourhood Development Officer – Clifton North Ward 0115 878 6244 parbinder.singh@nottinghamcity.gov.uk Prairie Bryant Neighbourhood Development Officer – Clifton South Ward 0115 8786243 prairie.bryant@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Nancy Hudson, Projects Officer, Highway Services Tel: 0115 876 5633 nancy.hudson@nottinghamcity.gov.uk Heidi May Head of Neighbourhood Management 07983 718859 heidi.may@nottinghamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)		
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		<input checked="" type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input checked="" type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
This report provides Councillors with :- Latest spend proposals under the Area Capital Fund including highways, traffic and safety, public realm		
Recommendation(s):		
1	a) Note the monies available to Bridge, Clifton North and Clifton South Wards as outlined in Appendix 1 b) That the Area Committee approve the programme of schemes as outlined in Appendix 1 for:- Bridge Ward – 3 schemes totalling £97,918	

1	<u>REASONS FOR RECOMMENDATIONS</u>
1.1	<p>The Nottingham LTP strategy 2011-2026 maintains a commitment to deliver local transport improvements across Nottingham’s Neighbourhoods and prioritises small scale transport improvements of importance to local communities.</p> <p>As part of the budget process Nottingham City Council approved an LTP capital allocation of £1.25 million citywide between 2018-19 and a citywide allocation of General Fund Element (public realm) of £480,000</p> <p>To give opportunity for the Area Committee to make comment on suggested schemes and their progress</p> <p>Area Capital Fund schemes, including the Local Transport Plan (LTP) element, have been identified through various methods including consultation, Citizen feedback via Councillors Casework and partnership working.</p>

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Area Capital Programme was established in 2006 to improve the environment of the neighbourhoods and to create a sense of place for residents in order to improve the quality of life of local people. The improvements that have been carried out to date using this programmed have included footpath, fences, visual enhancements to public realm, refurbishment of parks and improvements to public buildings.
- 2.2 Resources are allocated from the Nottingham City Council general fund, the Local Transport Plan (LTP) and from the Housing revenue Account. To achieve a joint approach to environmental improvements in neighbourhoods, a greater degree of flexibility has been established to prioritise and deliver improvements so that there is a synergy in local solutions for local issues across neighbourhoods.
- 2.3 The programme of works is a rolling programme. There have been instances where schemes are started, with strong community involvement and interest, only to be altered at a later stage due to changing circumstances such as economic conditions and changes in land values.
- 2.4 The Area Committee, particularly community representatives, are invited to comment specifically on those schemes identified in the proposals column and also to consider whether certain schemes can be linked to other programmes of work in order to generate best value and create a greater impact on the local area.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

None

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

Bringing together the various strands, which form part of the Area Capital Programme, enables the City Council to respond efficiently in delivering on public realm improvements as identified by local people.

5 **LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

5.1 A risk register has been produced which is regularly monitored.

6 **STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)**

None

7 **EQUALITY IMPACT ASSESSMENT**

Has the equality impact been assessed?

No

An EIA is not required because these decisions do not relate to changing policy or Function.

Yes— Equality impact Assessment attached

8 **LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

Highways Framework Agreement

9 **PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

9.1 Executive Board Report, 20 February 2018, as part of Item 6, Medium Term Financial Plan 2018/19--2021/22, under Annex 3, Capital Programme

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Bridge Area Capital 2018 - 2019 Programme

Bridge LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Ainsworth Drive	carriageway	prioritised 10/05/18	£37,918			carriageway resurfacing on Ainsworth Drive - lead service: Highway Maintenance
Robin Hood Way	footpath	prioritised 10/05/18	£50,000			conversion of existing verge to footpath adjacent to Victoria Primary School - lead service: Highway Maintenance

Total LTP schemes* £87,918

Bridge Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Victoria Embankment	area improvement	prioritised 21/05/18	£10,000			installation of metal knee rail around parking area to prevent cars gaining access to site - lead service: Parks & Open Spaces

Total Public Realm schemes** £10,000

Bridge Withdrawn schemes

Location	Type	Reason	Amount	Details
Bridge Ward	resurfacing	changing priorities	£37,373	Resurfacing works on carriageway/footpaths at identified locations across Bridge ward (LTP contribution) - lead service: Highway Maintenance (Feb-18)
Bridge Ward	resurfacing	changing priorities	£12,588	Resurfacing works on carriageway/footpaths at identified locations across Bridge ward (PR contribution) - lead service: Highway Maintenance (Feb-18)
Bridgeway Centre	security	changing priorities	£37,300	Car park automatic number plate recognition - lead service: NCH (Mar-17)

Total Decommited*** £87,261

2018 - 2019 LTP allocation £53,200

LTP carried forward from 2017 - 2018 £0

2018 - 2019 Public Realm allocation £20,416

Public Realm carried forward from 2017 - 2018 £0

Total Available 2018 - 2019 ACF **£73,616**

*Less LTP schemes - £87,918

**Less Public Realm schemes - £10,000

***Decommited funds + £87,261

Remaining available balance **£62,959**

LTP element remaining £2,655

Public Realm element remaining £60,304

Clifton North Area Capital 2018 - 2019 Programme

Clifton North LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Farnborough Road	footpath	Prioritised 01/03/18	£15,245			footpath reconstruction on identified section of Farnborough Road - lead service: Highway Maintenance
Main Road	footpath	Prioritised 01/03/18	£26,816			footpath reconstruction on identified section of Main Road, Wilford - lead service: Highway Maintenance
Wilford Village	survey	Prioritised 01/03/18	£1,350			survey to assess parking patterns in Wilford Village area - lead service: Traffic & Safety

Total LTP schemes*

£43,411

Clifton North Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details

Total Public Realm schemes**

£0

Clifton North Withdrawn schemes

Location	Type	Reason	Amount	Details
Farnborough Road School	road safety	Scheme discontinued	£10,000	Introduction of road safety measures outside Farnborough Road School - joint scheme with Clifton South (Nov-15)

Total Decommited***

£10,000

2018 - 2019 LTP allocation

£47,500

LTP carried forward from 2017 - 2018

£0

2018 - 2019 Public Realm allocation

£18,240

Public Realm carried forward from 2017 - 2018

£1,451

Total Available 2018 - 2019 ACF

£67,191

*Less LTP schemes

- £43,411

**Less Public Realm schemes

- £0

***Decommited funds

+ £10,000

Remaining available balance

£33,780

LTP element remaining

£4,089

Public Realm element remaining

£29,691

Clifton South Area Capital 2018 - 2019 Programme

Clifton South LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details

Total LTP schemes*

£0

Clifton South Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details

Total Public Realm schemes**

£0

Clifton South Withdrawn schemes

Location	Type	Reason	Amount	Details
Farnborough Road School	road safety	Scheme discontinued	£10,000	Introduction of road safety measures outside Farnborough Road School - joint scheme with Clifton North (Nov-15)

Total Decommited***

£0

2018 - 2019 LTP allocation	£59,900
LTP carried forward from 2017 - 2018	£0
2018 - 2019 Public Realm allocation	£23,040
Public Realm carried forward from 2017 - 2018	£5,082
Total Available 2018 - 2019 ACF	£88,022
*Less LTP schemes	- £0
**Less Public Realm schemes	- £0
***Decommited funds	+ £10,000
Remaining available balance	£98,022
LTP element remaining	£69,900
Public Realm element remaining	£28,122

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AREA 8 COMMITTEE – 13 June 2018

Title of paper:	Ward Councillor Budget	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Bridge, Clifton North, Clifton South
Report author(s) and contact details:	Abdul Ghaffar Neighbourhood Development Officer – Bridge Ward 0115 876 1319 abdul.ghaffar@nottinghamcity.gov.uk Parbinder Singh Neighbourhood Development Officer – Clifton North Ward 0115 878 6244 parbinder.singh@nottinghamcity.gov.uk Prairie Bryant Neighbourhood Development Officer – Clifton South Ward 0115 878 6243 prairie.bryant@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Kate Spencer Finance Assistant kate.spencer@nottinghamcity.gov.uk Tel 0115 876 2765	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input checked="" type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input checked="" type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<input checked="" type="checkbox"/>
Children, Early Intervention and Early Years		<input checked="" type="checkbox"/>
Leisure and Culture		<input checked="" type="checkbox"/>
Resources and Neighbourhood Regeneration		<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
This report advises this Area Committee of the use of delegated authority by the Director of Community Protection for those projects funded by Ward Councillor Budgets.		
Recommendation(s):		
1	That the Area Committee note the actions agreed by the Director of Community Protection in respect of projects and schemes within the Bridge, Clifton North and Clifton South wards, detailed in Appendices A, B, and C.	

1 REASONS FOR RECOMMENDATIONS

- 1.1 Records detailing the Ward Councillors spending decisions and consultation are shown in the Appendices. In accordance with the Constitution, the Area Committee is required to note spending decisions taken by Ward Councillors. This report outlines spending decisions made since the last Area Committee (February 2018).

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 This action follows the arrangements established by the Executive Board to allow for spending approvals through individual Ward Councillor budget allocations.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Not to provide the funding outlined in Appendices A, B, and C. It was felt the funding request will provide additional services or benefit to residents of this area.

4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 Ward Councillors have an individual allocation for 2018/19 of £5,000
- 4.2 The full balance has not been allocated. Further projects will be reported to a subsequent committee.

5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 These arrangements provide transparency and regulation to the spending of the individual Ward Councillor allocation.
- 5.2 The funds allocated by Area Committee are used to address diverse needs from various sections of the community and reduce inequalities.

6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

- 6.1 N/A

7 EQUALITY IMPACT ASSESSMENT

- 7.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

The report does not contain proposals. Individual Councillors make decisions about their allocations and many groups funded seek to reduce inequalities.

Yes



8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 The Delegated Authority for each scheme listed in Appendices A, B, and C is held by the Constitutional Services team.

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 None

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APPENDIX A

Bridge Ward Budget Allocations 2017/18

Date approved	Allocated Schemes: Bridge Ward	Councillor(s)	Amount (total)
04/04/2017	Arkwright Meadows Community Gardens - Events	Cllr Edwards, Cllr Heaton	£1,225.00
12/04/2017	Bridgeway Centre Floral Display – NCC	Cllr Edwards, Cllr Heaton	£2,642.00
05/06/2017	Early Help – Families seaside outing	Cllr Edwards, Cllr Heaton	£ 650.00
19/06/2017	YCYV – Dragons Den	Cllr Edwards, Cllr Heaton	£2,500.00
19/06/2017	Bridgeway Centre Christmas tree	Cllr Edwards, Cllr Heaton	£2,474.00
29/06/2017	Manzil	Cllr Edwards £462.50, Cllr Heaton £462.50	£ 925.00
03/07/2017	OMTRA Newsletter	Cllr Edwards, Cllr Heaton	£ 300.00
15/08/2017	Safe Alternative	Cllr Edwards, Cllr Heaton	£ 500.00
31/08/2017	Nottingham Music Hub	Cllr Edwards £120, Cllr Heaton £120	£ 240.00
08/09/2017	3G Camera Warranty x 2 cameras	Cllr Edwards £365, Cllr Heaton £365	£ 730.00
05/10/2017	Christmas Grotto – Meadows Library	Cllr Edwards £390, Cllr Heaton £390	£ 780.00
01/03/2018	Hoodwinked	Cllr Edwards, Cllr Heaton	£ 250.00

Schemes to be de-committed: Bridge Ward	Councillor(s)	Amount (total)
YCYV – Dragons Den underspend	Cllr Edwards, Cllr Heaton	£ 135.00

Balance brought forward 2017/ 18	£7,296.00
Allocation 2017/18	£10,000.00
Total available allocation	£17,296.00
Total de-committed	£ 135.00
Total allocated at 31/3/2018	£13,081.00
Total unallocated 31/3/2018	£ 4,215.00

Bridge Ward Budget Allocations 2018/19

Date approved	Allocated Schemes: Bridge Ward	Councillor(s)	Amount (total)
17/04/2018	Bridgeway Centre Floral Display	Cllr Edwards, Cllr Heaton	£2,642.05
02/05/2018	AMCG Spring, Summer & Autumn Events	Cllr Edwards, Cllr Heaton	£1,500.00
25/05/2018	26 th Nottingham (The Meadows) Scout Group	Cllr Edwards	£600.00
	Manzil	Cllr Edwards, Cllr Heaton	£1,120.00

Schemes to be de-committed: Bridge Ward	Councillor(s)	Amount (total)

Balance brought forward from 2017/ 18	£ 4,215.00
Allocation 2018/19	£10,000.00
Total available allocation	£14,215.00
Total de-committed	£ 0.00
Total allocated at 21/05/2018	£ 5,862.05
Total unallocated at 21/05/2018	£ 8,352.95

APPENDIX B

Clifton North Ward Budget Allocations 2017/18

Date approved	Allocated Schemes: Clifton North Ward	Councillor(s)	Amount (total)
02/05/2017	Good Companions	Cllrs Cook, Ferguson & Rule	£ 900.00
17/05/2017	Litter Bin at Hamilton Court area	Cllr Cook	£ 454.00
19/05/2017	45 th Boys Brigade	Cllr Ferguson (£150); Cllrs Cook & Rule (£337.50 each)	£ 825.00
24/05/2017	Clifton Donation Group	Cllrs Cook & Rule	£ 266.00
24/05/2017	Ruddington Lane Family Fun day	Cllr Ferguson (£100); Cllr Cook & Rule (£300 each)	£ 700.00
30/04/2017	Early Help South 2 Team – Summer Trip	Cllrs Cook; Ferguson & Rule	£ 195.00
31/08/2017	Nottingham Music Hub	Cllrs Cook & Rule	£ 240.00
01/09/2017	Clifton Community Association - External grounds improvements	Cllrs Cook & Rule	£1,100.00
21/09/2017	Clifton All Whites bonfire	Cllrs Cook, Ferguson & Rule	£ 744.00
27/09/2017	Silverdale Senior Citizens' Christmas Party	Cllrs Cook, Ferguson & Rule	£ 600.00
04/10/2017	Wilford Children's bonfire	Cllrs Cook, Ferguson & Rule	£ 535.00
04/10/2017	1 st Clifton (Lord Mayors Own) Scouts Group	Cllrs Cook, Ferguson & Rule	£ 750.00
13/10/2017	Spring bulb planting	Cllr Cook	£ 120.00
17/10/2017	Community Notice Boards	Cllr Rule	£ 740.00
20/10/2017	Clifton Christmas Light Switch-on	Cllrs Cook, Ferguson & Rule	£ 2,000.00
27/10/2017	NG11 Foodbank – Breakfast with Santa	Cllrs Cook, Ferguson & Rule	£ 400.00
27/10/2017	Spring bulb planting 2	Cllr Cook	£ 240.00
27/11/2017	Clifton North Christmas Trees	Cllr Ferguson	£ 2,950.00
01/12/2017	Silverdale – planters display at Monksway shops	Cllr Ferguson	£ 750.00
19/12/2017	St Wilfrids Church – tables and chairs	Cllrs Cook, Ferguson & Rule	£ 1,549.00
01/03/2018	Hoodwinked	Cllrs Cook, Ferguson & Rule	£ 500.00
22/03/2018	Easter Fair at NG11 Foodbank	Cllrs Cook, Ferguson & Rule	£ 260.00

22/03/2018	Replacement of damaged rugby posts – Nottingham Moderns RFU	Cllrs Cook, Ferguson & Rule	£ 550.00
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Balance brought forward 2017/18	£ 11,817.00
Allocation 2017/18	£ 15,000.00
Total available allocation	£ 26,817.00
Total de-committed	£ 0.00
Total allocated at 31/03/2018	£ 17,368.00
Total unallocated at 31/03/2018	£ 9,449.00

Clifton North Ward Budget Allocations 2018/19

Date approved	Allocated Schemes: Clifton North Ward	Councillor(s)	Amount (total)
13/04/2018	Wilford Village Floral display	Cllr Rule	£ 552.00
24/04/2018	Wilford Community Group – May Day event	Cllrs Cook, Ferguson & Rule	£ 230.00
27/04/2018	Ruddington Lane Family Funday 2018	Cllrs Cook, Ferguson & Rule	£ 900.00
02/05/2018	45 th Boys and Girls Summer Camp 2018	Cllrs Cook, Ferguson & Rule	£ 300.00
10/05/2018	Summerwood Community Gardens	Cllrs Cook, Ferguson & Rule	£ 1,750.00
10/05/2018	Clifton Donation Group	Cllrs Cook, Ferguson & Rule	£ 512.00
10/05/2018	Teddy Bears Picnic 2018	Cllrs Cook, Ferguson & Rule	£ 800.00
10/05/2018	Litterbins for Silverdale	Cllr Rule	£ 1,402.00

Balance brought forward 2017/18	£ 9,449.00
Allocation 2018/19	£ 15,000.00
Total available allocation	£ 24,449.00
Total de-committed	£ 0.00
Total allocated at 16/05/2018	£ 6,447.00
Total unallocated at 16/05/2018	£ 22,467.00

APPENDIX C**Clifton South Ward Budget Allocations 2017/18**

Date approved	Allocated Schemes: Clifton South Ward	Councillor(s)	Amount (total)
11/04/2017	Stirling Grove Consultation Event	Gibson & Jenkins	£400.00
11/04/2017	St George's Day Event	Gibson & Jenkins	£750.00
02/05/2017	Rainbow Stripes at Park Gates CC	Gibson & Jenkins	£1820.00
02/05/2017	Good Companions	Gibson & Jenkins	£600.00
19/05/2017	45 th Boys Brigade	Gibson & Jenkins	£675.00
24/05/2017	Clifton Donation Group	Gibson & Jenkins	£440.00
22/05/2017	Clifton Village Green Solicitors Fees	Gibson & Jenkins	£750.00
30/05/2017	Early Help South 2 Team – Summer Trip	Gibson & Jenkins	£455.00
31/08/2017	Clifton Summer Events	Gibson & Jenkins	£700.00
31/08/2017	Jobs and Opportunities Fair	Gibson & Jenkins	£367.00
01/09/2017	Clifton Community Association - External grounds improvements	Gibson & Jenkins	£550.00
21/09/2017	Clifton All Whites bonfire	Gibson, Jenkins, & Young	£744.00
04/10/2017	1 st Clifton (Lord Mayors Own) Scouts Group	Gibson, Jenkins, & Young	£600.00
28/11/2017	Nottingham Music Hub	Gibson & Jenkins	£165.00
01/03/2018	Hoodwinked	Gibson, Jenkins (£100 each) & Young (£300)	£500.00

Schemes to be de-committed: Clifton South Ward	Councillor(s)	Amount

Balance Brought forward from 2016/17	£3,123.00
Allocation 2017/18	£15,000.00
Total Available Allocation	£18,123.00

Total de-committed	£0.00
Total allocated at 31/03/18	£9,516.00
Total unallocated at 31/03/18	£8,067.00

Clifton South Ward Budget Allocations 2018/19

Date approved	Allocated Schemes: Clifton South Ward	Councillor(s)	Amount (total)
02/05/2018	45 th Boys Brigade and Girls Summer Camp 2018	Gibson, Jenkins, & Young	£600.00
02/05/2018	Tree Removal – Green Lane	Gibson	£270.00
02/05/2018	St George's Day Event	Gibson, Jenkins (£100 each), & Young (£300)	£500.00
03/05/2018	Clifton South 2018 -19 Events	Gibson, Jenkins (£150 each), & Young (£2,500)	£2,800.00
10/05/2018	Teddy Bears Picnic	Gibson, Jenkins, & Young	£400.00
15/05/2018	Clifton Donation Group Fun Day	Gibson, Jenkins, & Young	£512.00
21/05/2018	Summerwood Community Gardens	Gibson, Jenkins, & Young	£3,000.00
	Literacy Volunteer at Highbank Primary	Gibson, Jenkins, & Young	£350.00

Schemes to be de-committed: Clifton South Ward	Councillor(s)	Amount

Balance Brought forward from 2017/18	£8,067.00
Allocation 2018/19	£15,000.00
Total Available Allocation	£23,709.00
Total de-committed	£0.00
Total allocated at 22/05/18	£7,782.00
Total unallocated at 22/05/18	£15,927.00

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